



October 2025 Board of Directors Meeting Agenda
October 24, 2025; 12 noon to 2pm
Roll Call

Attendance: Hilary Koehn, Dana Clary, Amber Dejmal, Emily Goetz, Monique Koerner, Amanda Gotts, Tabitha Morris, Kelly Peak, Stacie Daniels, Angie Mendez, Lisa Williams, Aaron Grunewald

Introductions and Welcome

- In the chat, type a response to the following: **Something you are proud of this month...**

Approval of [September 2025 Minutes](#) - Motion/2nd/Vote Needed To Accept

KSDE update, Lisa Williams (12:30)

- PATNC hosted international conference in Puerto Rico (KS had 50 attendees)
 - In the closing session, PATNC gave 4 awards, 2 awardees were from Kansas.
 - George Vega- PE of the Year recognition for his work with Spanish as their 1st language
 - Brittany Break (USD#512- PE with Growing Futures) chosen for Parents Choice Award
- World Wide Group Connection
 - Campaign to bring awareness to connections PAT families make through Group Connections
 - Group hosted Nov 1st- Nov15th
 - 10 programs have responded back that they would like to participate
- 13 programs that were in the in QEIP process, 11 will receive Blue Ribbon status
- Office of Early Childhood moving along
 - Planning for infrastructure in place
 - By Oct 31st, all staff that are with 1 of the 4 agencies will be notified that they are a part of the move to OEC.
 - Working with Watershed to have a cohesive staff and transition time so that families and program don't see the changes/impact as it OEC comes together

President Report, Amber Dejmaj *(Reports will be noted as received for filing in minutes unless finance reports which require a vote)*

- Board Retreat:
 - In-Person Board retreat - November 17th in Wichita from 10:30 am - 2:00 pm (10:30 - 11:00 will be meet and greet, lunch will be served)
 - [Mentimeter Planning Activity](#)
- All Board members should be on a committee - if you have not already done so please let Amber know which committee you want to join
- The Bylaws, Policies, and Procedures Committee is now a stand alone committee and no longer a sub-committee of Membership, Nominating, and Governance. BPP committee will support the governance work of KPATA and will be mindful of adherence to the bylaws as they navigate KPATA policy work. In addition to the responsibility of the Board, we also ask that each committee chair be mindful of the bylaws as they are conducting committee business.
 - As a reminder:

Duties of the Board of Directors:

The Board of Directors shall exercise general supervision over the affairs of KPATA. They shall be responsible for:

- A. Approving policy and overseeing the implementation of the policy.
- B. Approving policy statements issued on behalf of KPATA.
- C. Approving the annual budget.
- D. Ensuring fiscal and legal integrity of the corporation.
- E. Approving committee appointments composed in whole or in part of board members and members of KPATA.
- F. Regular attendance at Board meetings and Board sponsored events.
- G. Arrange for the annual membership meeting and any conferences.
- H. Planning and carrying into operation any measures they deem proper and expedient to promote the mission of KPATA.

[Amber: please reach out if there are any questions or need clarification](#)

Executive Director Report, Hilary Koehn

- [October 2025 Executive Director Report](#)
 - Jenny Smith & Rebecca Stewart are serving on Mental Health Task Group for Governor's panel
 - 1-800-CHILDREN is a great resource to get information to share out with families with Government Shutdown/Federal Funding concerns
 - As of today, FSPSA funding is not being affected

- Just 10 minutes seeking out other funders & lots of feedback wanting more information and how to minimize screentime and more connection time
- All In For Kansas Kids newsletter- asked for an early childhood piece monthly and 1st overview will be showcased in November. Excited as it goes out to a wide variety of organizations across the state.
- KPATA started sharing videos for PAT programs to share out to in their areas/community
 - Have a schedule for continuing to roll them out weekly in the next few months
 - Let Hilary know if you have other ideas for content for videos
- Conversations and meeting regarding OEC Transition
 - Lisa & Amanda @ KSDE been helpful in keeping coordinators informed.
 - Hilary got to be a part of the process in giving feedback and will keep KPATA members informed as updates come out
- Dr Randy Watson is retiring from State Board of Education

Bylaws, Policies and Procedures, shared by Hilary Koehn

(board review and vote to approve)

- Policy#3005 [Procedures for MNG Committee](#)
 - Changes highlighted in yellow and struck out on document
 - Motion by Emily, second by Stacie. No further discussion- passed unanimously
- [Policy #3006: Procedures for Personnel Committee](#)
 - Changes highlighted in purple and struck on document
 - Motion by Monique, seconded by Dana. No further discussion- passed unanimously

Finance Report, Aaron Grunewald Motion/Vote Needed To Accept

- [Finance Documents - Post-Reviewed](#)
 - Motion by Aaron, seconded by Dana. No further discussion- passed unanimously
- [Budget Revision - FFPSA](#) (vote needed) *[Specific Information Can Be Found Here](#)
 - Questions concerning funding: *In practice, if that situation occurred, yes, you would simply provide written notice explaining that the federal funding supporting this project had ended and that KPATA no longer has an operational need for the Apricot platform as a result. Our team would review that notice and, consistent with Bonterra's standard practice, would honor a termination based on the documented funding loss.*

- Aaron moved to approve the budget revision to include the purchase of Bonterra Apricot as the coordinated intake system for KPATA Bright Futures, Stacie seconded. No further discussion- passed unanimously
- Aaron- will language be in contract that we will have access to our data for a period of time if we lose funding and have to terminate the contract?
 - Hilary- We did ask that question and were told yes they would batch that information and be able to have all the data that we input into the database.

Advocacy Committee Report, shared by Hilary Koehn

- [Advocacy Committee Goals for Kansas Parents as Teachers \(PAT\) Programs \(2\).pdf](#)
- [Videos/Membership Drive](#)
 - Updated the Advocacy folder on the Drive for all members to utilize
 - Added Advocacy Guide book from Kansas Action for Children
 - 2023-2024 APR available
 - Working on talking points document
- Plans for “path to advocacy”
 - Support for individuals deciding if they want to be involved in KS Advocacy Day in March

Education and Training Committee Report, shared by Dana Clary

- Regional Directors - survey for top 2 priority needs in each region
 - [Send training needs/ideas to Maria Torres or Sarah Berkley](#)
- Plan for KPATA Conference - looking at UMC in Wichita
 - [Hope to have it location/space finalized by December meeting and get Save the Date shared out for programs by January 2026](#)
- Past Training: Neurodiversity
- Upcoming Training: Motivational Interviewing Friday November 14th
 - KSDE Autism training November 4th
 - [Info sent out today- full day training in-person in Wichita](#)
 - [Being conducted by LEND Dept- they work with families & childcare providers on neurodiversity disabilities](#)
 - [Will survey all home visiting professionals, not just PAT, and then create a platform of learning opportunities](#)

Personnel Committee, shared by Amber Dejmaj

- Did not meet this month

Membership and Nominating Committee, shared by Dana Clary

- Non-member, family training series opportunity
 - Committee gaining feedback from programs and will decide on a fee in December meeting to get information out to programs for potential 1st training available in late spring 2026
- Wufoo Board Member Application
 - Dana & Hilary working towards combining 3 separate applications into 1 and will have it ready for committees in December
- 312 members

Supporting Care Providers Update, shared by Becky Stewart

- Staff Update
 - Transitioned 1 PT staff to FT; bilingual staff and starting Nov 1st will be able get some off the waitlist with moving to FT
- Stakeholder Interviews
 - Johnson & Wyandotte
 - What is the important role we are providing? Unanimously hearing back definitely filling a needed gap in the community
- Grants
 - Scheduling in-person meetings with funders
 - Applying for the United Way Impact 100 grant

FFPSA Committee, shared by Jacki Himpel or Jenny Smith Motion/2nd/Vote

Needed To Accept during a month when committee has met

- Reports
 - 5 slots left to fill, 85 active referrals
 - 92% have reached their 12 months of service
- A new parent educator was hired in Junction City, Sarah Joos

Adjourned: 1:40pm

Next Meeting: No meeting in November due to Board retreat

December 19th 12:00 - 2:00 pm (poll)

- *Majority could attend; please email Amber if not able to attend in the next month*