



September 2025 Board of Directors Meeting Agenda  
September 19, 2025; 12 noon to 2pm

Attendance: Amber Dejmal, Hilary Koehn, Lisa Williams, Monique Koerner, Dana Clary, Tabitha Morris, Allee Huningjake, Aaron, Stacie Daniels, Amanda Gotts, Emily Goetz, Kelly Peak, Angie Mendez

Meeting started at 12:04

**Introductions and Welcome**

Approval of [August 2025 Minutes](#)

Dana C. moved to accept the minutes, Stacy seconded, 10 yes, no opposed

**KSDE update, Lisa Williams**

- Report from National Center for Statewide APR model fidelity, 61 Kansas affiliates submitted APR for 2024-2025 program year
- Model status, meeting essential requirements - 40.98%, Blue Ribbon status, meeting best practice standards - 52.46%, Provisional status, not meeting all essential requirements - 6.56%
- Comparison of Kansas to National data, we are higher in meeting model fidelity and lower in provisional status programs than national data
- Only 3 out of 61 programs in provisional status, all have factors that make sense for not meeting the essential requirements, mainly staffing transitions, one with frequency for high needs visits lower than 60% met. Lisa meets with these programs monthly to work on progress and doesn't foresee any of the same issues moving forward
- This work and level of fidelity is what will be used to push for additional funding
- Some potential new affiliates and structures beginning in the future, utilizing MIECHV funding
- Announced and celebrated KS Parent Educator of the Year - Ashley Eck, Beloit PAT
- Celebrated retirements and engaged with program through marketing campaign to create promotional video

**President Report, Amber Dejmal**

- Reviewed [Board Meeting Norms](#)
- All Board members should be on a committee - if you have not already done so please let Amber know which committee you want to join
- In-Person Board retreat - November 17th in Wichita from 10:30 am - 2:00 pm (10:30 - 11:00 will be meet and greet, lunch will be served), please RSVP in the calendar invite

- If not able to attend in person, there will be a virtual option
- Reminder about committee member agreements - please make sure they are all complete and saved in folder on your committee's drive
- Appointment of Amanda Gotts as the SW Regional Director
- If you have not had your Board Member quick chat with Amber and Hilary, please reach out to Hilary to schedule a time

### **Executive Director Report, Hilary Koehn**

- Received [September 2025 Executive Director Report](#)
- Finance Task Force update and next steps:
  - Committed Members (so far): Hilary Koehn, Leslie Sissel, Brittany Denson, Elizabeth Durkin, Aaron Grunewald, Sara Hunnicutt

### **Bylaws, Policies and Procedures, shared by Dana Clary**

- Presented [Confidentiality Agreement](#), to be imbedded into Grievance Policy
  - Kelly moved to accept the agreement as presented, Angie seconded
    - Motion passes, 8 yes, no opposed
- Continuing work:
  - Policy #####: Nomination of Board Members
  - Policy 2022: Medical Leave of Absence, working to bring in to compliance with current regulations

### **Advocacy Committee Report, shared by Hilary Koehn**

- Presented [Advocacy Committee Goals for Kansas Parents as Teachers \(PAT\) Programs \(2\).pdf](#)
- Conversations with other Early Childhood groups, programming, state legislation
- Showing and Telling story with State APR Bites
- Created advocacy resources for membership drive, sample presentations, KAC resource and advocacy guide, statewide infographic, links to other agency advocacy flyers and promotional materials

### **Finance Report, Aaron Grunewald**

- Reviewed [Finance Documents - Post-Reviewed](#)
  - Items discussed at Finance meeting
    - Accrued retirements is being worked on
    - Accounts receivable aging report - 3 programs did receive new charges which is against policy, Hilary will be reaching out to those programs to get their debts over 90 days due taken care of
    - Depreciation account was reviewed for accuracy, they way reporting appears due to calendar year vs. program year had brought question
  - Aaron moved to accept the Financial Documents, Tabitha seconded
  - Motion passed unanimously

- Discussion about CapFed Cash account being over FDIC limit
  - The exposure risk with money in CapFed over \$250,000
  - Opportunity for earning interest with
  - Working with auditors to ensure this would not cause any issues with current grants and incomes

### **Social Media Committee Report, shared by Hilary Koehn**

- Recommendation to dissolve Social Media Committee
  - Dana moved to dissolve Social Media Committee, Amanda seconded
  - How would this look in all committees, like Finance? Using social media for reporting out, in other committees it could be supports that the committee is supplying membership with, like NMG with supporting programs
  - Who runs KPATA social media? Currently Hilary and Amanda W. who do the work and sharing on media pages
  - Committee found that social media at the program level varies across the state
  - What is the structure of having this in each committee? how to make it a fluid part of all committees, not simply an agenda item at the end of the meeting which could get left off.
  - Ideally, this will become embedded within the work that is happening in each meeting and things would move forward to social media outputs as needed.
  - Motion passed unanimously

### **Education and Training Committee Report, shared by Hilary Koehn**

- Committee is requesting that Regional Directors survey their region for top 2 priority needs in each region
- Looking at doing traveling trainings for areas across the state
- Examples; needing OAE & SPOT refresher, having a Parent Educator cafe
- Working on finalizing location for Spring Conference

### **Personnel Committee, shared by Amber Dejmaj**

- Presented [Action Plan](#) following revisions to make all goals actionable for this year
  - Aaron moved to accept the action plan, Angie seconded
  - Motion passed unanimously
- SCPK Staff Member resigned
- Discussed reviewing staff evaluations process and performance based compensation

### **Membership and Nominating Committee, shared by Dana Clary**

- Current members: 282, continuing to see membership increase
- Creating packet for incoming Board Member orientation and procedures
- Discussion of potentially offering traveling regional trainings for KPATA programs

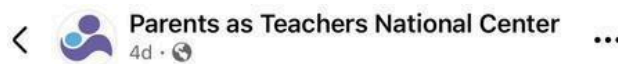
- Lisa & Hilary attending Board presentation for PE of the Year- Ashley Eck. This happened on Sept 8th

### Supporting Care Providers Update, shared by Becky Stewart

- Staff opening - working on hiring new staff for position which had a resignation
- FFN Appreciation Week
  - o avg. 325 views on social media for posts KPATA highlighted during this week



- o PATNC post:



Childcare providers share an incredible opportunity to shape children's earliest years, and because of organizations like Supporting Care Providers of Kansas, they don't have to do it alone.

Partnering with [Kansas Parents as Teachers Association](#), they provide home visiting with individualized Parents as Teachers tools specifically for family, friends, and neighbors providing childcare, so they have confidence in their role guiding children toward success.

Join us in celebrating the care providers and the organizations supporting them during this Family, Friend, and Neighbor Appreciation Week!



- Advisory Council Committee meetings have started
  - Communication

- Marketing support, social media posts and talking points
- Working on a logo and flip book
- Development
  - How to increase fundraising
- Strategic Planning
  - Statewide expansion goals
  - Diversify funding sources
  - Present at PATNC Conference 2026

#### **FFPSA Committee, shared by Jacki Himpel**

- Receiving KPATA specific data from DCF regarding services
  - Only 7% of referrals have been closed due to reason of removable
  - 39% Successful closure rate
- KPATA affiliate report for committee
  - 17 families in 13 counties
  - Shared testimonials from families
  - Served 58 children with 520 personal visits this past program year
- Current capacity; 80 active families and approx 10 openings
  - [Reports](#)
- Presented link for [Advisory Committee](#) report that members can review what was shared on their own

Next Meeting: October 24th 12:00 - 2:00 pm

Meeting adjourned, 1:55