



August 2025 Board of Directors Meeting Agenda  
August 14, 2025; 12 noon to 2pm

Attendance: Hilary Koehn, Janet Cody, Amber Dejmaj, Lisa Williams, Maria Torres, Kelly Peak, Aaron Grunewald, Stacie Daniels, Jacki Himpel, Angie Mendez, Allee Huninghake, Monique Koerner, Emily Goetz, Colette Greene

Meeting started at 12:00

**Approval of [July 2025 Board of Directors Meeting Notes](#)**

- Maria Torres moved to approve the June minutes, Stacie Daniels seconded,
  - Passes unanimously

**KPATA/DCF Audit**

Hilary introduced Colette Greene with SSC to report on the Audit

- Management representation letter
- Supplementary schedule for federal expenditures, related to FFP grant
- Audit report - no issues

**KSDE update, Lisa Williams**

- Kansas PAT programs APR; 60 affiliates in the state, served 5612 families and reached 7675 children within those families.
- Potential changes for model implementation in 2030, increase frequency of visits for all families.
- Children's Cabinet will be reviewing early childhood program data
- Future Fellows work and landscape of home visiting for the future
- September 30th KS Home Visiting Conference, offered regionally
- November 4th Supporting Children and Families - Autism training

**President Report, Amber Dejmaj** (*Reports will be noted as received for filing in minutes unless finance reports which require a vote*)

- Welcomed Stacie Daniels Board Members 2025-26 Board Members
- KPATA Board Manual
  - Janet moved to accept the manual as presented, Stacie seconded.
  - Passed unanimously
- Board Retreat November 17th

**Executive Director Report, Hilary Koehn**

- [Executive Director Goals](#) - shared on 3 goals for 2025-2026

- August Executive Director Report
- Office of Early Childhood updates and appointment of Zach Vincent
- Preparing for State Home Visiting Conference on September 30th
- Working on advocacy plans
- Just 10 minutes promotion
- Finance Task Force to assist in some planning to support the Finance Committee

#### **Bylaws, Policies and Procedures, shared by Janet Cody**

- Sick leave portion of PTO policy update
  - Janet moved to approve additional statement to be added to the policy, Maria seconded.
  - Passes unanimously
- Bylaws, policies and procedures committee changes
  - Janet moved to accept the changes to the committee policy, Kelly seconded.
  - Passes unanimously

#### **Finance Report, Aaron Grunewald**

- [Finance Documents - Post-Reviewed](#)
  - Notes on depreciation on the P&L, CCA was asked to look into this documentation for clarification
  - Negative amount in supply lines due to charges and payments with the end of the fiscal year
  - Budget revision presented with the addition of Syracuse and funding from Church of the Resurrection added for Supporting Care Providers
- Aaron moved to approve the financial documents as presented, Janet seconded.
  - Passes unanimously
- Aaron moved to approve the budget revision as presented, seconded by Maria
  - Passes unanimously

#### **Advocacy Committee Report, shared by Hilary Koehn**

- Meeting on Monday

#### **Social Media Committee Report, shared by Hilary Koehn**

- Looking for a new chair person, thinking about alternating committees with the Advocacy Committee for scheduling.

#### **Education and Training Committee Report, shared by Maria Torres**

- Did not meet in August

#### **Personnel Committee, shared by Amber Dejmaj**

- Confidentiality agreement

- Updates on grievance policy
  - Janet moved to accept the grievance policy as presented, Aaron seconded.
    - Passes unanimously
- Will be working on Action Plan for next month

### **Supporting Care Providers Update, shared by Becky Stewart**

- All staff have completed onboarding
- Have recruited 60 interested providers and are filling caseloads for staff
- Family, Friend and Neighbor Appreciation Week - week of September 7th

### **FFPSA Committee**

- Capacity report updates
- Informational flyers and work to inform DCF workers of program model and outcomes

### **Membership, Nominating and Governance Committee**

- PE of the Year will be announced September 8th
- KPATA membership, 217 current members

Meeting adjourned