

April 2025 Board of Directors Meeting Agenda  
April 18th, 2025; 12 noon to 2 pm

Present: Janet Cody, Sara Hunnicutt, Aaron Grunewald, Dannielle Heideman, Dana Book, Lisa Williams, Dana Clary, Amber Dejmal, Angie Mendez, Hilary Koehn

**Approve March Minutes**

Approval of the March 2025 minutes: Angie Mendez made a motion to accept the March 2025 minutes. Seconded by Janet Cody. The motion to accept the February 2025 Minutes passed unanimously, with no discussion.

**KSDE update, Lisa Williams**

**Updates from KSDE:**

On April 8th the Kansas Department of Education approved the 2025-26 Parents as Teachers budget.

- Grant award notices will hopefully be sent out by April 28th to all affiliates
  - Included level funding 60 grant awards
  - \$143000 dollars was also allocated to affiliates that applied for additional funds.
    - Over 20 programs applied for the additional funds, and 8 were awarded the additional funds
- The Kansas Department of Education board voted for the approval of the funds from the state was 6-4, and we need at least 6 to get the funds approved.
  - Lisa Williams and Hilary Koehn have talked about why some officials did not vote in favor of the budget.
  - Legislation was passed that they will create an office of early childhood, and home visiting will become part of the office of early childhood.
  - The budget for Parents as Teachers will likely be approved through the Kansas Children's Cabinet and Trust Fund.
    - Angie Mendez asked if this would still be funded through the tobacco funds.
    - Lisa Williams explained how process will be handled.
    - Discussion continued on how this process might work and how this might change the future of the programs.
  - There are 2 affiliates that did not reapply for the PAT grant, Clay County and Southwest Plans Consortium.
  - One of the districts in the Southwest Plans Consortium is working with Lisa and Hilary on options for that district.
- Two of the Kansas affiliates received the Parents as Teachers Challenge grant

reward

- Topeka School District, which is 501. Their project proposal is to work with PBS for family and engagement.
- Maize District 266, Their project is to make little learner literacy packs that will be used to give out at group meetings and to give to people on their wait list.

KSDE update, Lisa Williams, the report was noted as received for filing.

## President Report, Amber Dejmaj

- Amber shared the Welcome to incoming Board Members email that was sent out to all the new incoming board members.



President's Report, shared by Amber Dejmaj, was noted as received for filing.

## Personnel Committee Report, Amber Dejmaj

- Annual Executive Director Evaluation- due today, Amber Dejmaj reminded everyone who received the evaluation email to please complete the survey today.
- Update on Action Plan Work - met on April 3rd, committee members gave input
  - Amber reviewed the following Priority Goals
    - *Draft Goal: By July 2026, KPATA will support the expansion of Parents as Teachers in at least two Kansas (KS) communities that currently lack access to home visit services.*
    - *Draft Goal: By August 2026, strengthen programmatic support for Kansas Parents as Teachers Home Visit Affiliates by providing high-quality professional development opportunities, identifying and implementing support strategies for operational capacity of programs, and increasing advocacy efforts at both the state and national levels.*
    - *Draft Goal: By September 2026, the Board will increase its effectiveness by establishing a plan for nonprofit Board education and improvement, reviewing and being informed of Kansas PAT state program data, and implementing practices to support collaborative governance.*

The Personnel Committee, Amber Dejmal's report was noted as received for filing.

#### **Executive Director Report, Hilary Koehn**

- Hilary, share the (link included) [April Executive Director Report](#)
- Office of Early Childhood- Hilary reviewed and shared the HB2045 (previously HB2294) Early Childhood. This was also sent out to the membership.
  - Angie Mendez asked what a few positive things for the home visiting that we will see from this change?
  - Hilary responded that the goal of the Office of Early Childhood is to have it be a department that is focusing on early childhood for the state.
  - Angie followed up with what other district programs will also be included in this change.
  - Hilary didn't know of any other school based programs being sent over and she said that this is something that is still developing and soon as they have more information they will share it with membership.
- Hilary shared a Parent testimonial with the board.

Executive Director Report, Hilary Koehn report was noted as received for filing.

#### **Bylaws, Policies, and Procedures, update provided by Janet Cody**

- No report; haven't met since last Board meeting. Will be meeting at the end of May

Bylaws, Policies, and Procedures, Janet Cody report was noted as received for filing.

#### **FFPSA Report, Hilary Koehn**

- Hilary, share the (link included) [FFPSA Documents](#)
- Hilary received a response email from DCF audit department and will be meeting with them on the 24th to discuss spending and funding, allowance. The staff has been working on plans to move forward on once they have all the information from DCF.

A motion was made to accept the FFPSA report by Janet Cody and seconded by Dana Clary. The motion passed unanimously with no discussion.

#### **Finance Report, Aaron Grunewald**

- Ed Charves presented to the Finance Committee.
- Overall, everything is looking typical for this time of the year.
- Hilary, explain why some of the percentages are higher than usual because they are waiting to hear back from DCF about the spending and funding, allowances.

A motion was made to accept the Finance report by Aaron and seconded by Angie. The motion passed unanimously with no discussion.

### **Advocacy Committee Report, shared by Hilary Koehn**

- Advocacy Resources on Membership Drive the committee will be adding information from to program promotion session at the Collaboration Day next week. This information will be combined and put into a folder on the Drive.

### **Social Media Committee Report, shared by Angie mendez**

- Did not meet in April
- Email members again about social media input and requests, got 3 last time the email went out, and so far none at this time.
- Created the KPATA social media Facebook support group- 56 members so far!

Social Media Committee Report, Hilary Koehn was noted as received for filing.

### **Education and Training Committee Report, shared by Hilary Koehn**

- Starting to plan next year's training calendar
  - Thinking about trying to change up a few things for next year. Will talk more about this next month.
  - Collaborative Learning Day

The Education and Training Committee Report, shared by Hilary Koehn, was noted as received for filing.

### **Membership, Nominating & Governance Report, Dana Clary**

- All Members Meeting April 3rd & the slate of new officers.

*Emily Goetz- Vice President*

*Aaron Gruenwald- Treasurer*

*Brittany Denson- Secretary*

*Monique Koerner- NW Regional Director*

*Diane Cusek- NC Regional Director #1*

*Allee Hunninghake- NC REgional Director #2*

*Stacie Daniels- NE Regional Director*

*Janet Reese- SW Regional Director*

*Maria Torres- SC Regional Director*

- Working on nominations for KS Parent Educator of the Year and will be shared at Collaborative Learning Day.
- 311 members
- Angie wanted to know when the enrollment information would be coming out
  - Hilary responded end of May.

Membership, Nominating and Governance Committee, Dana Clary was noted as received for filing.

The meeting was adjourned at 1:29

**Next Meeting:**  
**May 16th, 12:00 - 2:00 pm**