

June 2024 Board of Directors Meeting
June 21st; 12 noon to 2pm

Present: Hilary Koehn, Janet Cody, Annette Wyatt, Sara Hunnicutt, Aaron Grunewald, Michelle Kelly, Dannielle Heideman, Amber Dejmal, Dana Clary, Maria Rios, Becky Stewart, Lisa Williams, Dana Book, Angie Mendez, Deanna Kessler-Miley, Maria Torres
Approve May Minutes -

- [Board Minutes](#)

Janet approved the May meeting minutes as read with no corrections.

KSDE update, Lisa Williams Updates from KSDE:

- Grant award letters for fiscal year 2025 were sent out to PAT Programs.
 - 62 affiliates received awards
 - 2 affiliates chose not to reapply for the grant USD 466 and USD 321.
- 9.4 million dollars in grant funding that was awarded to 4 districts that were interested in expanding their programs.
 - With 2 affiliates not reapplying for additional funding
- One affiliate in the NW west part of the state is still not sure that they want to continue with PAT, Hilary and Lisa are trying to work with the affiliate to help them with their program and find what is best for that area of the state.
- APRs are due by July 26th for all affiliates in Kansas
- 6 affiliates have had supervisor changes Lisa will be helping with onboarding
 - Lisa is working on a pilot program for a mentoring program to help support state affiliates. Lisa is hoping to partner with KPATA to help support the affiliates in the state.

KSDE update, Lisa Williams- the report was noted and received for filing

Guest, Becky Stewart - Supporting Care Providers

Article:

<https://www.edsurge.com/news/2024-06-11-home-visiting-programs-aren-t-just-for-families-they-can-support-child-care-providers-too>

- Hilary introduced Becky and Maria from Supporting Care Providers and shared their interests in a partnership with KPATA.
- Becky Talked about the history of the Supporting Care Providers Program.
 - A personal visits program started in 2006 in the Kansas City Area Consortium. The program enrolled family child care providers in what we call the “family friend and neighbor providers” (providers who are relatives care can care for all of their grandchildren or nieces or nephews but if

they're caring for a child unrelated to them it has to be less than 20 hours and no more than two children that come up to that 20 hours)

- January of 2022 to current, served 95 care providers with 272 children.
 - Provide Monthly visits
 - Books
 - Teach care providers how to complete the ASQ-3, ASQ-SE2 screenings
 - 256 Children have been screened, 55 children that were referred on to Part B/Part C services, educators with the program were able to provide the care providers additional learning opportunities for those children so that they could practice those learning skills to help them become school ready.
 - Grant is for Johnson and Wyandotte counties so at this time they are only able to serve that area. However, if they partner with KPATA they could expand their service area across Kansas.
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- Maria Rios, a Home visitor for Supporting Care Provider shared about her experiences with working in the program.
 - Hilary asked board members to think about any concerns they may have and also think about if this is a good fit for KPATA.

President Report, Janet Cody

- [Board Coffee Chat](#) from Conference - See attached
 - Maintain professional development opportunities for affiliates.
 - Michelle asked how having a conference just every other year would affect the program finances
 - Hilary said that the Education and Training Committee is looking at holding a full conference every other year and a workshop day on the off year where attendees would pick 2 of the 6 offered workshops to learn and grow as professionals. It would be a one day event with the goal being they would be provided with content which they would be able to take back and implement immediately in their program (a second workshop opportunity would be held in the afternoon).
 - There would still be a fee for individuals to attend just like conference.

- Create professional development opportunities for leadership in affiliates
 - Training for the Regional directors
 - Hilary said they are working on getting a list of all the PAT programs and their respective KPATA regions
 - Angie mentioned that this may be helpful for advocacy as well
 - Provide quarterly updates to the Board regarding the status of PAT affiliates regarding fidelity to programming.
 - Lisa provides updates at each board meeting
 - Provide active presence at the state level on behalf of the affiliates.
- 2024-25 President's/Executive Director meeting in person at the end of July
 - Hand-Off Meetings - Past and Incoming Board Members
 - Regional Directors Confab - informal conversation with regional
- President Report, Janet Cody- the report was noted and received for filing
- Personnel Committee Report - Janet Cody
- Executive Director Evaluation shared on June 6th
 - Janet shared some of the comments from Executive Director Evaluation. All evaluations were positive
 - Janet reviewed the notes from the board chat about program goals
- Personnel Committee Report-Janet Cody- the report was noted and received for filing

Executive Director Report, Hilary Koehn

- Hilary was appointed to the Early Childhood Recommendations Panel for the upcoming year.
- [Executive Director Report](#)- See Attach: Hilary shared her report with the board
- [Goals.png](#)

Executive Director Report, Hilary Koehn the report was noted and received for filing

Bylaws, Policies and Procedure, update provided by [Janet Cody](#)

- Exit Procedure Checklists and the Employee Exit Policy documents to be presented to Board at July 2024, meeting
- Disciplinary Action Form - will be addressed at June meeting
- Still plan to work on the board manual

The Bylaws, Policies, and Procedures Committee update provided by Janet Cody report was noted and received for filing.

FFPSA Report, Hilary Koehn

- Hilary shared the following attached

- [FFPSA June 3, 2024 Meeting Agenda.docx](#)
- [2024.04.30 April 2024 KPATA DCF Report.xlsx](#)
- [FFPSA Referrals and Outcomes Summary April 2024.pdf](#)
- [FFPSA 5.6.2024 Meeting Notes.pdf](#)

A motion was made to accept the FFPSA report by Michelle Kelly and Deanna Kessler-Miley seconded it. The report was accepted unanimously. No discussion.

Finance Report, Aaron Grunewald

- [Finance Reports - Post-Reviewed](#)
 - Aaron reviewed the finance report and noted that the CD was moved from UMB to CAP FED

A motion was made to accept the Finance Report by Aaron Grunewald and seconded by , and the Finance report was passed unanimously, with no discussion.

Aaron shared that Michelle Johnson's position has been cut at CCA and she will no longer be working with our finances as of next month.

Hilary shared that she has been working with Kara Revell, at Child Care Aware who KPATA also partners with. She is the executive director of finance at Child Care Aware and they have started putting a plan together, for support for KPATA. Hilary will be meeting with her later this week.

Advocacy Committee Report, shared by Hilary Koehn

- We will have a new chair for the committee! Madison Thompson, Garden City PAT Coordinator is excited to be a part of this incredible committee work!
- Hilary is working on finding more members to join that committee.

The Advocacy Committee Report, shared by Hilary Koehn, was noted and received for filing.

Social Media Committee Report, shared by Hilary Koehn

- We added a new member to the committee, Daltyn Nave from USD 405.
- "Let's get SOCIAL" - Lunch and Learn scheduled for June 26th
- Social Committee purpose and policy/procedure updated and discussed

The Social Media Committee Report, shared by Hilary was noted and received for filing.

Education and Training Committee Report, shared by Hilary Koehn

- [Bright Futures 2024-25 Training Calendar \(5\).pdf](#) was shared with the members this week.
- The committee discussed the idea of hosting a KPATA Conference every other year and providing a workshop format on the "off year".

- Prevent staff burnout
- Prevent presenter burnout
- Provide high-quality content without too much “fluff”
- Committee will think about it and discuss it next month.
- Sara Berkly and Brittany Denson will Co-chair starting in the new program year.

The Education and Training Committee Report, shared by Michelle Kelly was noted and received for filing.

Membership, Nominating & Governance Report, Amber Dejmal

- Video finalized and has been shared on social media
- Next Steps: working on a training video

[Janet Cody](#) talked to the board members that are leaving about their accomplishments

- Monica Murnan, Deanna Kessler-Miley, and Michelle Kelly
- New board members, Dana Clary-President Elect, and Amber Dejmal-President, Angie Mendez - NE Regional Director
- Hilary talked about Janet moving to past president and all she has done for KPATA

Janet adjourned the meeting at 1:52.

Next Meeting:

July 19th 12:00 - 2:00 pm