

2023-2024 Bright Futures Program Service Provider Assurances

The signature page signed by the Superintendent and the Program Coordinator certifies the applicant's agreement to the following sets of assurances.

PLEASE READ COMPLETELY BEFORE SIGNING

In order to participate in KPATA's Bright Future Program and receive reimbursement from KPATA the program will:

1. Provide a non-discriminatory program, which implements the Parents as Teachers National Center, Inc.® affiliate model with fidelity.
2. Complete Bright Futures affiliate coordinator training in July 2023, and mid-year training in January 2024, and ensure all required documentation is submitted to KPATA Staff.
3. Conduct weekly visits for the first three months of services and bi-monthly visits after that for 12 months of reimbursement. Medical or social service appointments (including Women, Infants, and Children (WIC) visits) may not replace home visits for the purpose of meeting the minimum monthly visit requirement.
4. Submit Monthly Performance Measures Reports to KPATA Program Director and Quality Implementation Director through the provided form by the 4th of each month.
5. Submit monthly progress reports through the provided form to CPS workers, Family First Case Regional Case Manager, and Quality Implementation Director by the 4th of each month.
6. Obtain authorization from the parent(s) and/or legal caregiver(s) in order to share information back to DCF by adding verbiage to the Participation Agreement and Consent for Services. Maintain records to provide such information and afford access to such records as KPATA finds necessary to carry out its duties, making these records available within 24 hours of request by KPATA.
7. Obtain authorization from the parent(s) and/or legal caregiver(s) for all health and development screenings administered by the program and maintain documentation of health and/or development services.
8. Complete the ASQ:3 and ASQ:SE-2 for each child within 90 days of enrollment, then at least annually thereafter. Refer a family to Infant Toddler Services within 7 days of completed screening if one score area reflects a need for referral.
9. Complete DAISEY Data Entry in the first 2 weeks after enrolling family.
10. Ensure all direct service staff are trained in safe sleep principles. For any family with a child under the age of one, assess the infant's sleep environment using guidance from Safe Sleep Kansas (<http://www.safesleepkansas.org/>). (KPATA's Bright Futures will provide training.)
11. Contact KPATA's Quality Implementation Director and the family's Child Protection Specialist if initial contact is not made within 2 business days, or a family has missed a visit, or if after 5 days the family elects not to participate.
12. Provide coordination and network of resources with other early learning programs in the community including Part C Infant Toddler Early Intervention and other local home visiting programs to build on, and not duplicate, services for families with infants and toddlers.
13. Complete all data requirements including obtaining a KIDS SSID for each child enrolled in PAT services and submitted within 30 days.
14. If an affiliate is not available in referral areas, KPATA may request an affiliate that has caseload capacity to serve other local areas.
15. Ensure that each Kansas PAT direct-service employee meets the qualifications set forth by KSDE for Fiscal year 2023-2024 and be KPATA members to ensure training and model fidelity.

I attest that I have read KPATA's Bright Futures Program assurances and will comply with their provisions for the duration of the program period, and I understand that violation of these assurances will cause my program to be ineligible to participate in the Bright Future Program for the remainder of the program year and can jeopardize my program's ability to receive funding for the current program year.

Program Coordinator Printed Name

Program Coordinator Signature

Date

Superintendent Printed Name

Superintendent Signature

Date