

KPATA Full Board Zoom Meeting
March 24, 2023
12 PM

Attendance: Callie Hoffman, Janet Cody, Kicia Wagner, Hilary Koehn, Monica Murnan, Michelle Kelly, Sara Hunnicutt, Dana Book, Sarah Eastman-Olivas, Leslie Sissel, Jenny Bruns, Lisa Williams, Deanna Kessler-Miley

Approval of February minutes: Monica moved to approve the minutes, Michelle seconded. No discussion. Motion passed unanimously.

KSDE Update: Lisa Williams

- FY24 applications are coming in; continuing with the hope that we will get the extra funding the cabinet has recommended
 - If interested in the structure of funding, it's on the KSDE PAT webpage
 - If a program is achieving model fidelity can apply up to 17% increase, if provisional program can apply for 7% increase
- KSDE is sponsoring the upcoming KPATA conference in April with \$4900

President Report: Janet Cody

- Executive Director Resignation was received on March 9th
 - Executive (Personnel) Committee met March 16th. The motion was made and passed accepting the resignation of Callie Hoffman as KPATA Executive Director to take effect upon the appointment of a permanent successor or April 10, 2023.
 - Monica moved with regret to accept the resignation of Callie Hoffman as KPATA Executive Director to take effect upon the appointment of a permanent successor or April 10, 2023, Kicia seconded. No discussion. Motion passed unanimously.
- Executive Committee Approval of Interim Executive Director
 - Met March 20th and moved to appoint Hilary Koehn as Interim Executive Director for the period of April 10th until the position is filled. Motion passed through the personnel committee unanimously.
 - Jenny moved to name Hilary as interim ED, Dana seconded. No discussion. Motion passed unanimously.
- Interim ED Proposal
 - Met March 22nd to hear Hilary's proposal
 - Hilary presented to the board
 - Jacki, Amanda and Hilary met to discuss and created the proposal
 - In the shared drive
 - Leslie Moved to accept the interim ED proposal as presented, seconded by Deanna. Discussion: It's a well thought out proposal and seems fiscally responsible. Note the

increase to \$2000 limit on Jacki's credit card and \$10,000 for Hilary. Motion passed unanimously.

Executive Director Report: Callie Hoffman

- March 2023 report in the shared drive
 - Appreciate the update on policy 109 as grants come in
 - Will have a Virtual Safe Sleep Training; will ship directly to participants
 - Vote online for dental grant; no limit to number of times you can vote
 - Early Learning Caucus: child care regulations continue to be a problem, dates set for next year
- Kicia moved to accept the report as presented, Leslie seconded. Motion passed unanimously

Bylaws, Policies and Procedures: Jenny Bruns

- Amended Bylaws April 17, 2020 are in the shared drive
- Met yesterday with the focus to make sure bylaws are appropriate and don't need amending since the next meeting is the All-Members meeting and it will need to be approved
 - Highlight a few changes:
 - Small edits with spelling
 - 1st page: included original date of incorporation; Callie will give Jenny actual date in 2000
 - Pg. 4: committees of the Board of Directors
 - Pg. 4: Place of meeting and meeting notice: clarification on secretary notification
 - Pg. 8: nominating committee is appointed by the committee chair, not the board
 - Section 11: May need to tweak treasurer's position as we continue to work with CCA; No changes yet
 - Changes will be presented at the all-members meeting; share feedback prior to the meeting
 - Anything in bylaws on term limits
 - Each person can sit on an office, including regional directors, for two consecutive terms, except for president
 - Can be in each role for two terms and move into a new role
 - Get feedback on this at the All-Members meeting
 - Will share with everyone what will be presented to membership

Membership Nominating and Governance: Janet Cody

- FY 24 Proposed Slate of Officers in the shared drive
 - Heavy recruitment year
 - President Elect position remains open
 - Interim ED has asked for the position seeking for President ED be paused; needs more consideration before it is filled
- Will vote on April 18th at 1pm at the all-member's meeting in Salina
- Michelle moved to accept the proposed slate of officers as presented, Monica seconded.
Discussion: Vote on the proposed slate of board members AND officers. Nominating committee presents a slate of officers and regional directors and they are voted on. Think through the president elect and be mindful of recent changes. Having a parent on the board will also broaden the scope of the board. The motion passed: 7 yes, 1 abstain.

Finance Report: Leslie Sissel

- Met March 16, 2023
- Reports are in the shared drive
- Will be looking at the budget again in April to present at the board meeting in May
- Discussion of increasing the credit card limits
- Leslie moved to approve the credit card limit of Jacki Himpel to \$2,000 limit and \$10,000 limit for interim ED Hilary Koehn by April 10th, seconded by Monica. Discussion: Hilary is being copied in every email and working on a plan for auto pay to switch so all payments are made. Motion passed unanimously.

FFPSA Report: Callie Hoffman

- All documents in the shared drive
- Transfer of money report included
- Decline in referrals; trying to stay at 115 for rest of the year
 - The goal to serve 90 families next year. Will be going down gradually, so it's not a big transition in July.
- Kicia moved to accept the report, Jenny seconded. No discussion. Motion passed unanimously.

Action Plan Update: Michelle Kelly

- Haven't received feedback from the board
- Will send a doodle poll to find a date to meet one hour or less for early April to talk through the

plan before taking it to the All-Members meeting

Next Meeting

- All-Members meeting: April 18th at 1pm, Salina at Webster Conference Center; will have a zoom opportunity
- Board of Directors: April 21st, 12-2pm

Michelle moved to adjourn at 1:32 pm, Jenny seconded. Motion passed.