

**KPATA Full Board Zoom Meeting
December 16, 2022
12 P.M.**

Attendance: Callie Hoffman, Janet Cody, Kicia Wagner, Leslie Sissel, Sarah Eastman-Olivas, Brittany Denson, Travis Rickford, Jenny Bruns, Sara Hunnickett, Michelle Kelly, Monica Murnan, Laurie Logan

Approval of November minutes

- Brittany moved to approve November minutes, Travis seconded. Discussion: change spelling typo indicated in drive, clarify first bullet under Current Concerns. Motion passed unanimously.

KSDE update: Callie Hoffman

- The meeting with Lisa on Thursday covered update with extra money and will be moving forward with grant assuming it is passed at the state house.
 - Must be an affiliate (not in provisional status) to ask for expansion dollars
 - Expansion would be based on not going over PATNC recommendation of over \$3500/family
 - Hope to have the grant application to be approved at April BOE meeting

President Report: Janet Cody

- Two applicants for open PE position Topeka region; hope to interview on January 10th

Personnel Committee: Janet Cody

- Policy 109: Make it more clear and streamlined for staff
- Policy 2000: update
- Consciously celebrate accomplishments and focus on positive talents of the ED and members of the board
- Flip towards a curious, supportive demeanor in the tone taken during meetings and create an environment that welcomes discussion
- Question, using and inclusive, supportive manner, in order to fill information voids. Never feel restricted from asking clarifying questions when needed to meet your level of understanding and your investment in the KPATA board
- An organizational chart showing the hierarchy of staff will be created

Strategic Plan Update: Michelle Kelly

- Met with Monica's team; worked on framework and survey will come out soon
 - Will go through process during the January meeting; be prepared to be engaged
 - Board members and all KPATA members will receive a survey by email in January
 - Think about what direction/focus you want KPATA to have during the next year
 - What do you think we are about? What is our purpose?
 - What are needs? What do we do well?

Executive Director Report: Callie Hoffman

- In shared drive
 - State HV Leadership meeting: discussed changing verbiage of home visiting and changing the messaging that we put out
 - Link for funding opportunities; money must be spent by June

- Feedback on FF application:
 - 2 negotiation meetings have been held
 - First meeting suggested that we no longer serve state-wide; they shared areas of the map where they suggested our focus be, which includes areas without BF assurances. The suggested changes would allow only 23% of current families to continue services
 - 2nd meeting they changed their mind and said we could continue serving state-wide, but will not be funding at the level that we asked for (more like our current award around 1 million and not 2 million)
 - Jacki and Callie are working on a budget and will meet again with them
- Jenny moved to accept the report, Travis seconded. Discussion: They won't expand our grant because there are more applicants this year and DCF wants more partners. Hopefully there is room in negotiation for a small increase. DCF said we needed to operate status quo this year. If we remain statewide, we've learned we could not keep capacity the same...229 currently and it would be more like 100. Motion passed.
- Budgets need to be turned in ASAP and we don't see major shifts in areas moving from 2mill to 1.2 mill; hoping for a little more for the cost of living increases. We are not the only one going through negotiations with DCF. As soon as we come to an agreement, we get the award. We don't want to be the last one to turn in because we only get what is left over. Asking for a motion to allow KPATA staff to submit the budget in good faith, without board approval; policy states it only needs to go to finance
 - Travis moved that Callie will move forward working with the finance committee to submit budget that is negotiable with DCF, Monica seconded. Discussion: Leslie will text/email finance committee to ensure they act quickly. Motion passed.

FFPSA Report: Callie Hoffman

- Documents in drive
 - 124 referrals
 - Anticipate spending the entire award this year
 - January 12th: coordinators meeting (regional reps need to remind regions that it is an important check in point)
- Leslie moved to accept the FFPSA award as presented, Brittany seconded. No discussion. Motion passed unanimously.

Bylaws, Policies and Procedure: Jenny Bruns

- Working on updating Policy 109 which outlines processes of approving grants and budgets
 - Current policy: staff work on it, send to Callie for approval, Callie approves, reviews with CCA, approved by finance and then to the board for approval
 - Still in brainstorming stages; send Jenny an email with any thoughts
- Policy 2000: updating policy on hiring to better meet the needs of KPATA staff
- Both policies sent on 11/19; will send as a google doc so suggestions can be made

Membership, Nominating and Governance: Brittany Denson

- Membership: talking more about what it looks like with recruiting target and recruiting outside of the state of Kansas
 - Have talked more about what it looks like to offer Advisory membership to out of state members

- Committee discussed changing wording on website based on in-state and out of state membership, which would not require us to change the policy around voting rights
- Full membership allows voting on officers, bylaws and committee members: will we allow only Kansas or all members?
- Potentially increase KPATA's budget that we receive from membership?
 - Training pass is a "perk" given to those in Kansas
 - Perhaps opportunity to sign up for individual trainings and not an entire pass, maybe \$20/ training?
 - More board input on how we want to move forward with this.
- Nominating: You should have received an email regarding your intent on involvement during the upcoming year; please respond to avoid having the committee send another email
 - Brittany submitted her letter of resignation: She will stay through the end of January and may continue with committee work through the transition of someone moving into her position
- Governance: no update

Finance Report: Leslie Sissel

- Documents in the shared drive
- Finance committee met yesterday.
 - Had presentation by Emily from Harness Giving
 - How can we bring money into our association?
 - Will bring back more into to the board in January
- Grant written for \$5000 for Douglas County; received \$3000. Will supplement service to one BF family in Douglas County
- Leslie moves to approve finance report as presented, Jenny seconded. No discussion. Motion passed unanimously.

Next Meeting: January 20, 2023, 12 PM-2 PM

Janet wished everyone well and closed the meeting at 1:13 p.m.

Kicia Wagner January 20, 2023

