

KPATA Full Board Zoom Meeting

October 21, 2022

12 PM-1:19 PM

Attendance: Janet Cody, Kicia Wagner, Callie Hoffman, Monica Murnan, Lisa Williams, Brittany Denson, Sara Hunnicutt, Michelle Kelly, Jenny Bruns, Deanna Kessler-Miley, Sarah Eastman-Olivas, Dana Book

New Board Member: Sarah Eastman-Olivas, SC Regional Director

Approval of September Minutes: Deanna moved to approve the September minutes as presented, Jenny seconded. No discussion. Motion passed: 6 yes, 1 abstain

KSDE update: Lisa Williams

- Presented on PAT during Kansas Kids Webinar on Oct. 19; Michelle, Sandy and Nichole joined to provide detailed information
- Working closely with any affiliate in Kansas that needs support in meeting all 21 Essential Requirements
 - Several affiliates are one person affiliates and didn't have systems in place for ER #4 (Reflective Supervision); they will be working with Hilary (if they have BF assurances) or Callie in order to meet the RS requirement
- November 8, 2022: Parents as Teachers Day: stay tuned for possible KSDE acknowledgement

President Report: Janet Cody

- Board Member Donation: if you haven't paid what you committed to, please do. Janet will be reviewing list soon and contacting those who haven't paid yet
 - Remember...donations don't have to come just from Board members.
- Advocacy committee met and are ramping up. They hope to get people (employees, parents, Advisory Board members) across the state on board to send emails and make phone calls when there is a need. Regional directors should bring this up in meetings. Challenge all board members to find at least 2 people that care about PAT advocacy: names and emails send to Callie
 - Michelle moved that the board is challenging each board member to ask at least 2 people, including parents, Parent Educator or anyone else to be available. Brittany seconded. Discussion: Should this even be a motion or should we just say it is an expectation and needs to be done? Motion passed: 5 yes, 4 no

Strategic Plan Update: Michelle Kelly

- The committee met last week and came up with 3 options and will continue on October 31
- The Finance committee passed a motion to support the efforts of the Strategic Planning Committee to seek outside resources for both financial support of and the completion of a comprehensive planning process.
- Any option that involves a grant will go back through finance. Options right now range from \$15,000-40,000. Decision will come based on how much money we can obtain. Monica will join group on 10/31. All 3 companies are Kansas companies and two are familiar with PAT

Personnel Committee: Janet Cody

- Brittany gave update: Hilary, Kicia and Brittany interviewed 4 candidates for SC region (Wichita and McPherson county) and felt there were 2 strong candidates. After reference checks, the position was offered to Angie Pierpont and she accepted the position.

Executive Director Report: Callie Hoffman

- Highlights
 - DCF has reviewed our outside audit and agrees there are not findings and only have one corrective action to make which is to add a second signature for checks over \$4500 (already addressed). This does not mean that the DCF audit is done.
 - Began partnership with one person programs to provide Reflective Supervision
 - Did not receive any family resource grants: DCF reported that grant was too thorough and didn't apply to a certain area
 - Human Services Fund in Johnson County awarded \$5,000 and will receive at the beginning of new year
 - Amanda Winch is continuing onboarding and doing well
 - Michelle moved to approve the report as presented, Jenny approved. Discussion: the finance committee has not seen the audit yet since Callie just received it. We should be paying attention to items that were noticed but not a problem. Kara will review it and take to the finance committee. Behavior Checker is live and Callie will reach out to a local program if someone contacts her through the checker. The Human Service Fund is additional funding for BF families. This fund typically renews grants annually once you are awarded it and it's possible to have an increase next year. Motion passed unanimously.

FFPSA Report: Callie Hoffman

- Reports are in the drive
- Still working on building up referrals
- Self-Referral handout was put together and DCF said no, thanks.... don't advertise self-referrals
- Jennifer (Paola and KPATA affiliate Parent Educator) is working with CPS workers to encourage referrals by sharing success stories
- Deanna moved to approve FFPSA report, seconded by Kicia. Discussion: HSF grant is for reimbursement. Motion passed unanimously.

Bylaws, Policies and Procedures: Jenny Bruns

- Will be meeting next week

Membership, Nominating and Governance: Brittany Denson

- Membership count at 271; 90% of the membership in June and expect to increase as we get closer to conference
- Link in the agenda for membership opportunities for upcoming year
 - 3 main opportunities: continue to promote training pass as form of membership in the state of Kansas (some can't purchase through school when it says membership); increase membership through training pass outside of PAT program staff through other Early Childhood Home Visiting programs and other out of state PAT affiliates; continuing to promote ways families exiting PAT services to stay connected, "Friends of PAT" group.

- Brittany moves to make this a target plan for the committee, Dana seconded. Discussion: Callie wants to wait to see how membership with other states is going before promoting the training pass with other states. Do out of state members have voting rights at all-member meetings? Share thoughts in upcoming months as they arise. Buying the training pass gives them membership and invited to all members meeting and gives voting access. Some schools couldn't join KPATA because it was a membership, so they changed it to a training pass to allow schools to purchase for staff. Motion passed unanimously.

Finance Report: Brittany Denson

- Looking at moving forward with strategic plan
- Documents are in the drive
 - \$2,000 from DCCCA is given once a year and is already in the budget
- Kicia moved to approve the report, Deanna seconded. No discussion. Passed unanimously.

Next Meeting: November 18, 2022, 12-2PM

Jenny moved to adjourn at 1:19 PM, Kicia seconded. Motion passed unanimously.

Kicia Wagner 11/18/2022

