

KPATA Full Board Zoom Board Meeting
September 16, 2022
12 PM

Attendance: Callie Hoffman, Kicia Wagner, Leslie Sissel, Sara Hunnicutt, Jennifer Bruns, Michelle Kelly, Deanna Kessler-Miley, Kim Peterson

Jennifer Bruns has been appointed by Janet as acting president for today

Approval of August Minutes: Deanna move to approve the minutes, Kicia seconded; No discussion. Motion passed unanimously.

Motivational Minute: Sarah Hunnicutt shared her PAT story

President Report: Jennifer Bruns

- Janet appointed Sara Eastman-Olivas as SC Regional Director
- Michelle move to accept appointment of Sara as SC Regional Director, Deanna seconded; No discussion. Motion passed unanimously.

Strategic Plan Update: Michelle Kelly

- Taskforce met and feels there is a benefit to having third party help with strategic plan, so will write a grant to fund that process
- Will cost over \$4000. Have several quotes costing 10-30K
- Task force will write a budget and narrative at next meeting and submit to finance committee in October
- Grant money would just go directly to paying to 3rd party
- Looking at implementing closer to spring
- Plan B: learn the process by researching online, which is much more time consuming.

Personnel Committee: Jennifer Bruns

- <https://kpata.org/staff/>
- Amanda Winch has been hired as Admin Assistant

Executive Director Report: Callie Hoffman

- Report in the board drive
 - FRC grant was submitted today
 - Application had max of \$125,000/year
 - Completed applications for all DCF regions and one State-wide
 - Would increase usage of supporting care provider curriculum in different regions
 - Kansas Home Visiting Leadership meeting
 - Melissa Rooker highlighted wants to increase funding for home visiting
 - Callie motioned for KU team and DCCCA staff to work together to determine what that number would look like
 - Gained 8 new Training Pass members at the Denver conference
 - Oct 4: Behavior Checker webinar

- Michelle moved to approve ED report, Sara seconded; No discussion. Passed unanimously.

FFPSA Report: Callie Hoffman

- Report is in the board drive
- Learned that the highest referral is the KC region and they are not coming to BF
 - Jacki will be following up to find where the referrals are going (Healthy Families or ABC-- --not universal to families)
- Kicia moves to approve FF report, Michelle seconded. Discussion: almost 200 referrals and majority not in BF. If there are opportunities to use the document in your region to increase referrals, please do. Leavenworth, Wyandotte, Johnson, and Lawrence make up the KC Region. Motion passed unanimously.

Bylaws, Policies and Procedure: Jenny Bruns

- Have recently had questions from other chairs if KPATA members can attend other committees to observe, without voting. Highlighted portion of Policy 3001 in shared drive states that any member may attend any meeting and will not have voting rights and committee chair has the right to dismiss non-committee members for closed-session topics. (Policy in board drive)
- Kicia moved to approve the amendment, Deanna seconded. Discussion: It's at the discretion of the chair of when they can close the meeting for "member only" discussion. Motion passed unanimously.

Membership, Nominating and Governance

- Highlight excitement of newsletter and 8 new members (through Callie)
- Working on the idea of "Friends of PAT"; Behavior Checker will be intertwined in this somehow

Finance and 2021 Audit Report: Leslie Sissel

- Financial documents in the drive. Did not meet quorum at Finance meeting, so requiring approval from the board.
 - Contract with CCA is for a specified amount and we went over that amount with the audits, so CCA billed for the extra in June
 - \$8,8000 and \$3,400 paid to CCA
 - Do we need to have Kara continue to come to meetings if it will cause us to pay extra at year-end?
 - Safe sleep trainings were paid for: training for all of staff in 23-24
 - Contractual costs increased in July due to affiliate fees
 - Kara shared profit/loss forecast and will be shared monthly in finance committee. Should be at 17% spent from budget, but currently at 21%, due to affiliate fees paid in July
 - DCF desk audit is continuing
 - Michelle moved to approve Finance Report, Kicia seconded. Discussion: Home Visiting Coalition pays a stipend to Callie and KCK PAT to sit on the group. Finance chair will appoint someone for the next meeting. Motion passed unanimously.

Next Meeting: October 21, 12 PM-2 PM

Kicia moved to adjourn the meeting at 1:09, Michelle seconded. Motion passed unanimously.

Kicia Wagner 10/21/2022