

KPATA Full Board Zoom Meeting

January 21, 2022

12-1:22 PM

Attendance: Callie Hoffman, Kicia Wagner, Michelle Kelly, Dana Book, Jennifer Bruns, Brittany Denson, Janet Cody, Laurie Logan, Travis Rickford, Nis Wilbur, Leslie Ewy, Jenny Whitney

Approval of November Minutes: Janet moved to approve minutes as presented, seconded by Jennifer. No discussion, passed unanimously.

January Email Vote: Kimberly moved to approve the December meeting documents with the exception of the mid-year report, seconded by Kicia. Motion passed.

Motivational Minute: Callie Hoffman

- Everyone will be asked to share video, song, book, anything that motivates you
- Everyone has been assigned to work in groups to make sandwich instructions before the Board Retreat

President Report: Michelle Kelly

- Board Retreat Agenda is in shared Drive: 10:30-3PM. Dave will tailor the training to us. 2nd half of the day there will be time for dialogue. Complete survey that he sent earlier today.
- Nis has been a partner and great voice for KPATA, Amanda will begin attending monthly meetings until a replacement for Nis has been hired.
- A group has been formed to take over KPATA's social media need (identified with survey earlier in program year). Will be presenting at conference.
- Training committee will send another email which will determine if we meet in person or virtually for conference. Looking at cost of going all online.

KSDE update: Nis Wilbur

- Amanda will be at future meetings and hold office hours
- Preschool at risk and KPP grants are now closed and being reviewed; finished by next week
- Early Childhood SPED: indicator # 6 addressing preschool environment still in discussion
- Midyear report is open now and will close on Jan 31st
- KPAT grant app is open and due April 1st; no major changes and should be a smooth process
- PATNC conference has been moved to Aug 30-Sept 3
- Nis' position will be posted early next week
- State interagency coordinating council will be meeting Feb 18th. Still looking for committee members. Contact Jordan Christenson if interested
- Districts that want to administer ASQ in April and count as the snapshot tool must complete KSDE survey
- Upcoming updates will have info on trainings and collaborations across the state
- Written updates should be coming next week

Executive Director Report: Callie Hoffman

- Report in the shared drive
- Testified last week to support child care in Kansas: child care staff is underpaid and lack of availability, especially for newborns

- Attended first Early Learning Caucus meeting; will update with calendars later
- Submitted article to Kansas Child magazine
- Midyear report highlights work for the year
- Jennifer moved to approve the ED report, Janet seconded. Discussion: Child Care Aware magazine is online and free. Passed unanimously.

FFPSA Report: Callie Hoffman

- In shared drive
- Meetings have changed---- Zoom meetings every other month and email reports in between
- 97 total active referrals
- Jacki is working hard to increase communication and support; Changing message that CPS is sharing with families
- Jenny moved to approve the FFPSA report, Janet seconded. No discussion. Passed unanimously

Finance Report: Brittany Denson

- Reports are in the shared drive, presented to committee on Thursday and passed through without questions
 - Committee continues to get updates from audit committee and should be finishing soon. Will report back to the board once it's completed.
 - Flex funds discussion: Will flex funds dollars' effect other benefits that families would receive from the state? Flex Funds would be in addition to money already awarded.
 - Travis shared that his program (partners with KU Project Eagle) as received permission to accept community referrals for FF funding (other than DCF), up to 75% of their referrals can be community referrals. Callie share that any mandated reporter may make the referral and has expressed that referral process is not working.
 - Jenny moved to approve finance documents, Janet seconded. No discussion. Passed unanimously
- Line of Credit
 - KPATA has been able to pay staff on time, but with a larger staff now, there is some concern that pay will always be on time. Finance committee make the recommendation for a line of credit
 - Brittany moved to Allow KPATA/BF staff to apply for a \$75,000 line of credit through Cap Fed, not to be utilized until policy is in place, to meet payroll if the funds are not available through DCF. Seconded by Dana. Discussion: Interest and all fees would be reimbursable from DCF, so no cost to utilize the option. Finance Committee feels there should be a policy created if we utilize this option. Motion is needed to grant approval to apply. Kara from CCA said they have a 100,000 line of credit also for the same reason, but that they've never had to use. Already have in writing that they would cover the fees. Only be used if funds were not in the KPATA account. Motion passed unanimously.

Membership, Nominating and Governance: Janet Cody

- Membership:
 - Goal to reach out to non-members for membership
 - Regional directories were created by cutting and pasting from state list and in the shared drive. Confirm that your information is correct. Regional Directors now have a list to reach out to all programs in their region.
 - Reach out to families exiting from PAT services

- Exit packet is ready on the website titled “Kindergarten packet”. You can click on each topic for the information. Great info to give to family when child turns 3 or when they exit the program.
- Offering a friendly challenge to invite programs and PAT employees to recruit new members. The person with most recruits will win a pizza. Competition ends at the member’s meeting at the conference.
- Janet moves to accept the friendly challenge competition to increase membership, Travis seconded. Discussion: take out budget and + on the flyer. Challenge is for everyone. Published in the February newsletter. This is for new members for this program year. Motion passed.
- Nominating:
 - Slate of proposed officers in the drive
 - Complete the email that Janet sent on January 10th. If you can’t find it, let Janet know and she’ll resend it
 - Letter will be sent asking for interest to serve on the board and suggestions for nominations

Reminder Board Retreat: January 31, 2022: funded by Kansas Health Foundation

Next Meeting: February 18, 2022, 12-2 PM

Travis moved to adjourn, Brittany seconded, Motion passed unanimously at 1:22PM.