

KPATA Full Board Zoom Meeting
February 22, 2022
12PM

Attendance: Callie Hoffman, Michelle Kelly, Kicia Wagner, Dana Book, Leslie Sissel, Janet Cody, Brittany Denson, Jenny Whitney, Leslie Ewy, Travis Rickford, Jennifer Bruns

Janet moved to approve the January minutes, Dana seconded. No discussion. Passed unanimously

Motivational Minute: Michelle shared *Atomic Habits* book

President's Report: Michelle Kelly

- Social media task force has blown up and will start fresh again. Any staff interested in presenting at the conference?
- Conference will be in person at Hilltop Learning Center. All sessions will be recorded and available on the drive. \$60 in person, \$30 online. Nonmembers: \$90

KSDE Update: Callie Hoffman

- KSDE report is in the shared doc
- Office hours were held and Think Tank met this month
- Reach out to Amanda if you need anything

Executive Director Report: Callie Hoffman

- Report is in the shared drive
 - PAT Day: hoping for 300 books. Join if you can and ask families to attend. In-home child care provider rally the same day
- Met with National Center team to update the Supporting Care Provider's Curriculum. Pilot will be released in June and Callie's affiliate will lead the pilot
- Applied for SPARKS grant and finance committee approved it this week
- Jenny moved to approve the ED report, seconded by Brittany. Discussion: Topeka is not encouraging in person. Will Suzy be encouraging families to attend? Motion passed unanimously

FFPSA Director Report: Callie Hoffman

- Reports are in the shared drive
- ASKed for \$50,000 in flex funds
- Jacki is working with CPS workers to change narrative when making referrals
- If regions don't have signed assurances, they should email Jacki or Hilary
- Jacki is attending regional meetings and touching base afterwards to make sure they know to contact Hilary with referrals

Finance Report: Leslie Sissel

- Reports are in the shared drive

- The audit is finished. SS&C found no challenges
- Working through a couple of policies and making slight changes. Will present next month
- New program/grant was applied for this week around Supporting Care Provider curriculum
- Jennifer moved to accept the report, Janet seconded. Discussion: low expectations in receiving the grant. Motion passed unanimously.

Policies and Procedures: Janet Cody

- Working draft of the committee policies is attached. Most of the info is in there, just correcting grammar
- Will meet next week to approve, send to board to read through and approve at the next meeting

Membership, Nominating and Governance: Janet Cody

- Email sent throughout KPATA regarding open board positions and asked for nominations. Positions are listed in the the email: 3 regional directors and president elect
- Mid April-July will be onboarding. Positions begin in July
- Will approve slate at the March meeting
- Friendly competition to increase KPATA memberships
- Compiled letters to non-member programs and 2 memberships have come from that
- Jenny moved to accept the M, N, G report, Jennifer seconded. Discussion: committee meets first Tuesday of each month. Hope to have nominations ready then and discuss at the next committee meeting. Motion passed, Leslie S. abstained.

Michelle sent an evaluation for ED. Please complete. Callie will be complete with her staff and Hilary will complete for affiliate PEs.

Board Retreat Recap

- Janet followed up with David with a thank you and asking for worksheets mentioned during the retreat, now located in shared drive
- Take-aways: lifted up importance of working board vs. governing board
 - If it's a board committee, the chair should be a board member. If operational management, can be led by staff and not board member
 - Where our committees fall:
 - Finance: Governing board
 - M,N&G: Governing
 - Personnel: Governing board
 - Education and Training: Operational
 - FF Committee: Operational
 - If board member participates in an operational committee, you are there as a volunteer and not a board member
- Homework: read through comparison worksheet and discussion worksheet activity. Will discuss at the next meeting
- Main themes from the training:

- Evaluation method for the board goals, self-assessment
- Sustainability and advocacy
- Improve communication between committees and committees to board
- Support new board member with on-boarding
- Utilize committee members to engage in tasks between meetings
- Come up with our own strategic plan or hire someone?
- All info will be put in the March folder

April Meeting: all member's meeting and board meeting will be held together. Will try to zoom for board members not in person.

Next meeting: March 25, 2022, 12-2PM

Janet moved to adjourn at 1:28 PM, seconded by Leslie S, Passed unanimously.