

**KPATA Full Board Zoom Meeting**  
**September 17, 2021**  
**12-1:18 PM**

**Attendance:** Leslie Sissel, Kicia Wagner, Jennifer Bruns, Dana Book, Callie Hoffman, Leslie Ewy, Jenny Whitney, Nis Wilbur, Laurie Logan, Janet Cody, Kimberley Peterson, Tammy Jilka

Janet moved to appoint Jennifer as acting President for September 2021 meeting, seconded by Leslie S. No discussion, passed unanimously.

**Approval of August Minutes**

- Leslie S moved to approve the minutes as presented, Jenny seconded. Discussion: Under finance report: change wording for bank deficit due to checks being written and held until money is in the account. Motion passed unanimously.

**My Story: Jennifer Bruns shared her PAT story**

**President Report: Jennifer Bruns**

- From Michelle: Think Tank is reaching out to different regions to make sure all feedback is received
- October meeting has been moved to the 29<sup>th</sup>
- Jennifer will be leaving Turner PAT on 9/29 and taking a position with Lawrence Health Department, but will remain active on the board. She can be reached at [bruns.jj@gmail.com](mailto:bruns.jj@gmail.com) or 913-314-7042

**KSDE Update: Nis Wilbur**

- KSDE update
  - Kansas Can success tour is still happening
  - Kindergarten readiness snapshot is underway (taking ASQ3 and SE2). Schools have until Sept. 20<sup>th</sup> and submit by October 11<sup>th</sup>
  - New podcast: access "Insight Podcast" by visiting: <https://anchor.fm/ksdeinsight>
    - hosted by Dr. Watson
    - to stay connected to latest pre-k-12 news, highlight KSBOE news
- Think Tank and Office Hours continue
- Sept. 20<sup>th</sup>: official count date for the state. Have until Oct 11<sup>th</sup> to submit ENRL reports.

**Executive Director Report: Callie Hoffman**

- Reports are in the Board Drive
- State Home Visiting Conference in two weeks, you can still register
- Affiliate is up and going. Offered positions to 4 PEs and all onboard
- Jenny moved to approve the report as presented, Kicia seconded. No discussion, motion passed unanimously.

**FFPSA Report: Callie Hoffman**

- Sept 2021 KPATA Board Brief: in Shared Drive
  - 100 referrals, next month won't be as high, due to families graduating from BF or met goals and moving on to other services

- NE PE Bios, July 2021 BTR, Aggregate Data, August infographic are all in the shared drive
- Janet moved to accept the FF report, seconded by Dana. Discussion: workgroup ICAB (Interagency Community Advisory Board) for increasing referrals across the state. (Becky sits on this workgroup.) FF does not end in September since the FF first grant cycle was only 8 months and didn't count as a full cycle so we have another full year. Nis will be meeting with training team in next couple of weeks to discuss training shortage and brainstorm. Motion passed unanimously.

#### **Personnel Committee Report: Jennifer Brun**

- Add PE to the affiliate in SE KS
  - Janet moved to hire SE KS PE for the KPATA affiliate, seconded by Kicia. Discussion: still looking for PEs in all regions, including SE and NE. Will reach out to local programs first, but will prioritize to in-person visits. Please encourage PEs to apply. They will not get any pay if they don't have a family. DCF has allowed us to combine direct service and program line in budget. (can bill and not tie to a case ID) Hilary will guide them to build referrals and hold group connections so they maintain fidelity to the model. Once background check passes and references check out, bio will be sent out. Motion passed unanimously.

#### **Finance Report: Leslie Sissel**

- All reports are in the Board Drive. Reports given by CCA.
- Finance committee met 9/15, Kara was on the call and walked through the reports. Will welcome Dana Clary to meetings to work through reports and create better guidelines
  - will probably update in December after being reviewed by P & P
  - Callie asked Becky Peters to join Finance committee in November
- Tammy moved to accept the finance reports as presented, Laurie seconded. No discussion, motion passed unanimously.

#### **Membership, Nominating and Governance: Janet Cody**

- Brainstorming some ideas for membership that are outside of the box and will share info with board once it's concrete
- Janet moved that KPATA cover cost for KPATA president and President Elect for chair boot camp in November, Jennifer seconded. Discussion: KPATA is member of nonprofit connect, so for members it will be \$35/each, total of \$70. Will cover the fundamentals of board service (see flyer for more info). 2 ½ hours long. Motion passed unanimously.
- Full board retreat: Permission from KS Health Foundation to spend money toward board training. Looked at different possibilities for training and Midwest center for Nonprofit leadership from UMKC came highly recommended. Specialize in trainings and board retreats, offering exactly what we need. Cost for 1-day retreat is between \$1500-2000. ½ day retreat \$500-800. The cost varies based on amount of prep work and planning. Organization helped with establishing PAT in Missouri from the beginning. Will send new doodle poll next week.

#### **Policies and Procedures Report/Update: Jennifer Brun**

- Conversation has come up on who can vote and not vote in committees, so a form was drafted for all to sign, along with 2021 committee membership agreement and Advisory committee member agreement

- Janet moved to accept the agreements as presented. Kicia seconds. Discussion: each committee member would sign annually. Jennifer will share so all will have access. Committee chair will have each person sign it and to share with P&P. Motion passed unanimously.
- Will work with each chair and when they are each completed, it will be presented to the board.

**Leslie moved to adjourn at 1:18 PM, Janet seconded. Motion passed unanimously.**

**Next Meeting: October 29<sup>th</sup>, 12-2 PM**

*Kicia Wagner 10/29/2021*

