

KPATA Full Board Zoom Meeting
June 30, 2021
11-1 PM

Attendance: Callie Peace, Michelle Kelly, Kicia Wagner, Leslie Ewy, Leslie Sissel, Brittany Denson, Laurie Logan, Dana Book, Becky Stewart, Janet Cody, Nis Wilbur, Travis Rickford, Jenny Whitney

Approval of May Minutes: Becky moved to approve May minutes, seconded by Janet. No discussion. Motion passed unanimously

My Story: Nis shared her PAT story

Email Votes in June prior to meeting:

- Janet moved to Adopt Policy 401: Credit Card Procedures, Kicia seconded. No discussion. Motion passed with 8 votes, 5 didn't vote
- Janet moved to accept the KS Health Foundation Impact and Capacity grant to cover the KPATA portion of the ED's salary. Kimberly seconded. Discussion: written to support early learning advocacy. Cant' be used to lobby or buy PAT day gift. Vote passed with 8 votes, 5 didn't vote

President Report: Michelle Kelly

- Becky's last board meeting as KPATA Vice President and Lori's last meeting as regional director
- Send Michelle a list of staff members that have retired. KPATA will send a card in the mail. Regional directors should get list of retirees at regional meetings
- Callie wrote and received KS Health Foundation Grant which will cover the KPATA portion of ED salary (BF covers rest of it)
- November and December meeting dates will stay as scheduled. Holidays do not interfere
- Quick Chats with Michelle and Callie: Sign up for a 30-minute session with the sign-up sheet in shared drive. Board docs will be completed during the quick chat
- Personnel committee has been updating job descriptions for future new hires. ED is currently required to be a Kansas Resident. Should all employees be required to live in Kansas?
 - Jenny moves that all KPATA staff hired after June 30, 2021 must be Kansas residents. Brittany seconded. Discussion:
 - Current positions would be grandfathered in.
 - Currently: all travel is approved prior, staff is required to get to Kansas at their own expense and then KPATA would cover expenses once in Kansas
 - Do we leave this open and revisit once we hire or put in place now before another staff decides to move out of state? Could be more of an issue if it's not a neighboring state
 - Each position requires a different level of travel, ex: admin assistant shouldn't need to travel, but Affiliate Coordinator will. Must maintain the ability to work with people across the state in order to make referrals happen connect Parent Educators to families.
 - Should wording be "reside in Kansas" versus "Kansas resident"
 - Motion amended to all KPATA staff hired after June 30, 2021 must reside in Kansas. Approved by Jenny and seconded by Brittany. Vote passed with 6 yes, 2 no and Janet abstained.

- Personnel committee will meet in July and bring job descriptions to the July board meeting
- KSDE created a “Think Tank” team with coordinators from across the state. The decrease in funding doesn’t allow for increases or raises, which requires districts to put in more money or programs to make cuts. The group will make a recommendation to KSDE. The team discussed 11 possibilities and narrowed down to 4. From those 4, which does the Board want to take forward?
 - An equation based on APR data (perhaps looking at a 3-year data trend to find the average)
 - Level funding (each affiliate would receive for FY23 what they received in FY 22 prior to the second GAN)
 - Reword the grant and ask programs to plan for flat funding but consider moving towards a “per child” cost as they develop their budgets
 - Raise the required local contribution back to 65%
 - Nis put together a spreadsheet on how “per kid” and which programs would get more and who would get less.
 - Not determined if this is long term or not
 - KSDE is not anticipating additional funding for FY22-23
 - If we moved into the school finance program does that create opportunity for more funding or just rearranging funding?
 - Very uncertain road if we were put into school finance formula. Would it be weighted for families with 2 visits/month?
 - Don’t want to lose programs if local match requirement moves to 65%
 - July 12th Think Tank meeting will decide which to move forward with
 - Nis meets with Amanda and shares info and gets feedback. Suggestion will go to leadership team, not just Amanda.
 - Reply to Michelle by Tuesday, July 6th with your thoughts and she will take consensus to the meeting

KSDE update: Nis Wilbur

- **KSDE updates**
 - Working on EOY reports and KIDS collection and making sure everyone has skills locally to report
 - APRs are being submitted. PATNC put a new step in when submitting APR: you submit, but then click “ready for review”. Once it’s been reviewed, your letter is in the portal and won’t get an email with notice.
 - Early childhood special education part B working with state LICC for updates on certain indicators; 12 indicators for SPED (pK-12). Some goals and changes at the federal level and that team is working on updating. PAT may be asked to provide feedback on changes since partner with Tiny K and PART B. Changes come out in written updates
 - Work around ASQ to make sure everyone at local level knows they have access to ASQ. Submission window is no longer applicable
 - KSDE allows children to be in PAT and pre-k. Local district can decide it’s not allowable, but KSDE allows it. Try to encourage partnership with local pre-k center and PAT program. The better the relationships with programs in district, the better it is for kids and families in your district.

Executive Director Report: Callie Peace

- ED report is in the Drive
- More referrals than we have openings and hope to get to full capacity
- PSA from legislator is included in Drive
- No update from home visiting leadership this month
- Getting married on August 14th, gaining new sons and last name: Hoffman. Will be sending “out of office” replies, but always has phone
- Jenny moved to accepts ED report and Janet seconded, no discussion. Motion passed unanimously

FFPSA Report: Callie Peace

- Dashboard reports: in the Drive
- Affiliate Update: after talking with attorney, will need to do a budget revision and hire Parent Educators as employees and not contractors. Will go through committees for approval and then back to the board to be approved
- Year-end budget: will not use all the money and it won't be reimbursed
- Board Brief recently added
- Janet moved to approve Family First report, seconded by Becky, no discussion. Motion passes unanimously

Personnel Report: Becky Stewart

- Currently reviewing Administrative Assistant and Quality Implementation Director job descriptions and will be brought back in July
- Will need to work on Parent Educator job descriptions
- Committee makeup will change next month: consist of Exec Board and regional director of area not represented within the Exec board
- Leslie E shared why she chose to vote no to the “resides in Kansas” amendment: living 5 minutes from the boarder, she doesn't feel like it's a good policy to have in place

Finance Report: Leslie Sissel

- Leslie had to leave the meeting and will give the report in July

Education and Training Report: Michelle Kelly

- Training calendar will be coming out in July with trainings each month to include: OAE, Conscious Discipline and more

Membership, Nominating and Governance: Janet Cody

- Update board docs during the Quick Chats, including Conflict of Interest statement
- Membership Feedback Forms: shared in the Drive, the link takes you to all responses

Strategic Plans: Michelle Kelly

- Make sure to go through and make comments and give ideas
- Would like to discuss in July and come up with 3 goals

Next meeting: July 16th; 12-2pm

Kicia Wagner 7/16/2021

