



In this newsletter:

PAGE 2

NEW KPATA BOARD
MEMBERS

PAGE 3-5
GRANT WRITING

PAGE 6
BRIGHT FUTURES UPDATES

PAGE 7
TRAINING OPPORTUNITIES

PARENTS AS TEACHERS VIRTUAL

Lunch & Learn - 2



*Pack your lunch and join us for a
conversation with colleagues about:*

*The new knowledge that you have
been using or implementing
since the KPATA conference.
How have you been doing so?*

May 11th

12:00 - 1:00

REGISTER IN ADVANCE BY CLICKING



[https://zoom.us/j/91420441035?
pwd=MIkxTU5ja0NzTEtPRWlpSXhrcE9zdz09](https://zoom.us/j/91420441035?pwd=MIkxTU5ja0NzTEtPRWlpSXhrcE9zdz09)

WELCOME KPATA BOARD 2021-2022

President - **Michelle Kelly** ✓

President Elect - **Janet Cody**

Past President - VACANT - will remain vacant until M Kelly becomes
Past President

Vice President - **Jenny Bruns**

Treasurer - **Leslie Sissel**

Secretary - **Kicia Wagner**

NW Regional Director - **Travis Rickford** MPA; Executive
Director, LiveWell Northwest KS

NC Regional Directors - **Laurie Logan**, Clay Center PAT Coor.
Tammy Jilka ✓

NE Regional Directors - **Dana Book**, parent engagement
w/KCSL,

Member KPATA Advocacy Committee & Topeka PAT Advisory
Board

Jennifer Whitney ✓

SW Regional Director - **Kimberly Peterson**, ECSC, Arrowhead
West-Infant Toddler Services;

SC Regional Director - **Brittany Denson**

SE Regional Director - **Leslie Ewy** ✓

(✓ - mid-term Board member therefore no vote was taken)

GRANT WRITING 101

BY NANCY KEEL, FORMER KPATA EXECUTIVE DIRECTOR



Grant writing can be fun and frustrating.

You give writing your time, your talent and it does not always give you a reward: those all-important dollars to keep your program operating and families served. Some years for every 10 grants I only had 1 success. That success kept me going because it does take practice, reading, and a mentor if you are lucky!

There are some great websites to help you write grants. You will find several listed in the Reference Section of this article. I will take some of their information and make it relevant to Kansas grant writing for nonprofit organizations. If your program is within a school district, you may find grants that are categorized as government entity, LEA (local education agency), nonprofit agency, etc.

1. Getting Started: Questions to consider before writing.

Should I write for a grant? - Who will more funding benefit? - What are my program and school district responsibilities? - Does the grant mission fit the mission of my program and my district? - Do I look for a Foundation grant or a local, state, or federal government grant? -

Where can I find a grant that fits my program needs? - What activities are required in the grant? Do these support current program components and requirements (home visits, screening, group connections, resource networking)? - What strings are attached to this grant? - Are reports required, when are they due, what data will be reported? - How will the funds be managed? - Do I need another line item in my budget for a grant? - How many years will this grant last, and can I re-apply?

2. Who gives permission to write grants in my district? Discuss all the questions with your supervisor.

If your district has a grant writer, you will probably be referred there. If there is a school district Foundation, they will let you know who the district's donors, grants, and friends are so you will not interfere with their fund-raising efforts. Foundation may already know a funder interested in your program's needs. You might be able to submit your grant with the Foundation. This helps the Foundation increase their bottom line. It helps you because they have a 501(C)(3) federal government status that will open more opportunities. They also have the language you need for many parts of the grant, and maybe a writer/mentor/editor.

GRANT WRITING 101



3. Writing the Grant

Some grants require a proposal before you are accepted to write a grant. This is a request to persuade a funder to consider funding your program. In the proposal you will outline your cause, purpose, researched outcomes, and benefits of your program. You usually also make the “ask” for money needed to accomplish your proposal. When you get a copy of the RFP (Request for Proposal) read it thoroughly. You will be assigned a person associated with the Grant to ask questions and get clarification. As you are reading learn the “language” of the grant and use it as you write. Associate their “language” with Parents as Teachers “language” so they understand the similarities. Make sure you see these similarities, or you may question if this is a grant for your program.

Answer every question and follow the format provided.

When developing a budget use the budget form provided. Prior to this use the format you are familiar with, helping you will address all financial needs. Some of your line items might not be included in the grant. If this is true, consider where you will get the funding to support that component. For example, the grant may only fund personal visits and not group connections. Can your program increase the number of families visited and absorb these families in existing group connections? You are usually required to write a budget narrative and a line-item budget. The budget narrative provides the details and math to support the final number in each of the line items.

4. What happens if you accept grant funds?

You have new funding for a project! All the project guidelines will have to be followed and results will be shared with the grantor. If the new grant funds are over and above what you are currently receiving some districts may require that grant funds be used to reduce their local match to Parents as Teachers. You will need to discuss this issue with the administration prior to writing for a grant. As you discuss this with your administration negotiate what will happen after the grant funds are over. For example, make an agreement with your district to restore the district local match when the grant funds are over. You may also be able to convince your administration that is time to grow to program due to a large waiting list. If this is the case your program will benefit from the grant funds and when available more matching funds from KSDE.

GRANT WRITING 101



5. Finding grants in Kansas

If you are thinking about working with a Foundation finding a local one is usually the most beneficial. Establishing a relationship with the Foundation is usually the best way to get started. Learn about their Board of Directors and if you, a staff member, or family have any relationships. That person can then make a call or accompany you on a visit to discuss your program and the “fit” you see between their goals and your program goals. You may also want to build your own relationship by volunteering with the Foundation, supporting other programs they are funding, or inviting them to be a member of your Advisory Committee.

Here are a few websites that have listings of grants in Kansas:

- Foundation Databooks & Software:
<https://foundationdatabook.com/ks-sample-page/kss-largest-foundations/>
- Top Giving Foundations: Ks- The Grantsmanship Center:
<https://www.tgci.com/funding-sources/ks/top>.
- Kansas Association of Community Foundations:
<https://kansascfs.org/>
- Kansas Grant Watch:
<https://kansas.grantwatch.com/cat/26/preschool-grants.html>.
On the right hand side is a list of what the grants are for. Many categories that we serve: children, disabilities, domestic violence, homeless, literacy & libraries, mental health, women, etc. Many of these would make great community collaborations.

References:

1. Donorbox Nonprofit Blog. donorbox.org/nonprofit-blog/grant-proposals/.
2. Top Tips and Sources to find Grants for Your Nonprofit.
<https://donorbox.org/nonprofit-blog/find-grants-for-your-nonprofit/>
3. How to write a Grant Proposal – University of Notre Dame.
https://explore.notredameonline.com/lp/grant-writing-0109/?campaignid=70161000000R2L5&vendorid=2109937&utm_source=google&utm_medium=cpc&utm_campaign=Transformational%20Nonprofit%20%5B70161000000R2L5%5D&utm_term=%2Bhow%20to%20%2Bwrite%20a%20%2Bgrant%20%2Bproposal&gclid=Cj0KCQjwppSEBhCGARIsANIs4p5vKA4tZU3nGG7phra7IxXIMkt30IJlmJzTEC70yFzQC5bwn10i_3QaApo_EALw_wcB

REIMBURSABLE EXPENSES

Bright Futures Program

RENEWAL FEES

For Parent Educators serving Bright Futures families

SUPPLIES

For visits with Bright Futures families or group connections Bright Futures families might attend

POSTAGE

Used to mail supplies for visits with Bright Futures families

TIME

Training, staff meetings, and reflective supervision for Parent Educators serving Bright Futures families

Training and reflective supervision for supervisors supporting Parent Educators serving Bright Futures families



REGIONAL SPOTLIGHT

A parent educator has been working with the family on building parent knowledge of adequate nutrition and introducing solids. Through a partnership with CarePortal, the PAT program was able to provide a high chair to the Bright Futures family for an 8 month old and this allowed the parent to have the child in a seated position in order to start solids.

BRIGHT FUTURES UPDATE

- **15 new referrals**
- **110 active referrals**
- **21 participating programs**

Please
Note

Bright Futures Training Slots

KPATA HAS LIMITED TRAINING SLOTS AVAILABLE
FOR PARENT EDUCATORS SERVING BRIGHT
FUTURES FAMILIES FOR BOTH FOUNDATIONAL
AND FOUNDATIONAL 2 TRAINING.

PLEASE CONTACT HILARY AT HKOEHN@KPATA.ORG
IF YOU WOULD LIKE TO BE CONSIDERED FOR A
TRAINING SLOT



UPCOMING EVENTS & FUNDING OPPORTUNITIES

May 2021

May 5-28: Virtual Foundational 2 Training

May 11: Lunch & Learn 2

May 21: Board Meeting

June 2021

June 14-29: Virtual Foundational Training

June 18: Board Meeting