

KPATA Full Board Zoom Meeting
February 19, 2021
12pm-2:15pm

Attendance: Michelle Kelly, Becky Stewart, Callie Peace, Kicia Wagner, Leslie Ewy, Brittany Denson, Jenny Whitney, Leslie Sissel, Hilary Koehn, Nis Wilbur, Janet Cody, Becky Peters

Approval of January Minutes

- Janet moved to approve January minutes, Brittany seconded. No changes. Passed unanimously

Email vote

- On February 4, 2021, Jenny moved that Callie be able to work in person as needed. Jennifer seconded. No discussion. Motion passed unanimously on February 8, 2021.

My PAT Story

- Kicia shared her PAT story.
- Next month: Becky Stewart

President Report: Michelle Kelly

Strategic Plan: Callie Peace

- Keep working document in drive and add comments throughout the next month
- Janet will address satisfaction survey for members. Will look into possibility to survey those that are not members to ask them why they are not members. Directory is public on website. Can email coordinators and they could share with Parent Educators. If they were former members, could send to them. Maybe give the survey at conference?
- Outline roles and responsibilities of board members

Advocacy Report: Callie Peace

- PAT Day
 - Folder in Drive for easy access. Hoping for lots of programs to send in postcards. Business card holder for back of phones with PAT info will be given out.
- In Person activities at state house
 - Looks like two different workgroups: lobbyists and advocacy. Callie will do both.
 - Major issue: protect public school funding as much as we can. Watching payments to private schools.
 - Early Learning Caucus has been happening, but without the attendance as in the past.

FFPSA Report: Callie Peace and KPATA staff

- Dashboard reports
 - Becky: fewer referrals this month, maybe because of schools and offices being closed. Met with NE region DCF. DCF KC region: Leavenworth, Basehor, Olathe, KC, Leawood.
 - Kicia moves to approve the FF report, seconded by Jenny, No discussion. Passed unanimously.
- KPATA affiliate: Hilary
 - Affiliate Plan: changes happening all the time, it's a working document.

- Different than typical Kansas affiliates, so wanted to be able to distinguish the difference
 - How referrals will work: serve entire state of KS
 - Program coordinator also serves as the QI Director
 - Supervision: 1:6 recommended ratio for PATNC. 9 PE will be supervised by the affiliate coordinator. Each PE will only have caseload of 2-3 families.
 - Transitions: Can extend BF services beyond one year if determined best by CPS worker and coordinator. If not, transitioned to regular PAT services. Working with coordinators to prepare for the transition.
 - Staff: recruit and hire existing and trained parent educators. They could jump right in and support 2-3 families. Want to partner with local programs, not compete. want to compete with local programs, but partner
 - will host 12 group connections: combinations of offering by BF and resources as well as partnerships with local community agencies and PAT programs
 - Resource network plan: 1800childrenks.org
 - Janet moved to accept the Affiliate Plan from BF committee, Becky seconded. Discussion: PE hired for this will attend monthly staff meetings. BF reimburses the affiliates. PE will be paid exact same rate of reimbursement of \$30/hour. Anticipated hours/week needed for everything will depend if PE has 1 referral or more and how long the referral is in place. Will practice local community guidelines regarding in home or virtual visits. Hope will be to be able to transfer to local PAT and recruit a PE from that area for BF. For the most part, all referrals have local programs nearby, they just don't have openings or don't have signed assurances. The data will allow opportunity to share where the gaps in PAT services are. Part of KPATAs mission is to find and secure funds to allow the needed programs. Looking at technology needs for PE and families, including printers and HV supplies is all included in budget. As the affiliate, there will be more flexibility to justify use of funds to receive the services. When purchased by the affiliate, they are still property of DCF. All materials will be provided. All funding comes from BF budget, not KPATA. The plan will be submitted once it's approved by the board and will be reviewed by PATNC. Not anticipating any hurdles. Contracted PE would provide contract and invoice the affiliate.
 - NIS: Excited that Kansas is blazing the trail. Looking to track progress over 3-5 years. Excited to watch it all happen. how could state wide affiliate partner with another state wide program to provide every family 1-2 home visits after the birth of every child? Want to get to the place of looking at home visitation programs in Kansas as a whole and not as individual programs across the state.
 - Vote passed unanimously.

Finance Report: Leslie Sissel

- Documents are in Drive
- Always waiting for DCF payments, so it will always be behind
- \$4000 expense for software. Committee is checking on it. Should all be from BF budget

- Early Childhood block grant was submitted for \$15,000
- Audit committee met this morning.
- Brittany moved to approve the finance report as presented, Janet seconded. No discussion. Passed unanimously.

Education and Training Report: Hilary Koehn and Brittany Denson

- Feb. 25th: Lunch and Learn. Provide informal space for PE to meet
- 3/29 and 4/29^h: BF training: with Jessica Mostaffa
- May 27th and June 28th: tentative dates for trainings. Topics to be determined.
- Conference: some great proposals have been coming in, less than usual, so please reach out to anyone that you know has something to offer. Will still be accepted past the deadline.
- Working toward more in-depth training on intimate partner violence. Have reached out to community and statewide partners looking for training. Working on outline based on feedback received. Hope to offer closely after the conference.
- Connections Matter training: Hilary and Britany signed up to attend training: designed to support ACES training
- Janet moved to approve the report, Becky seconded.
 - Discussion: coordinators and board members can help during the conference as tech support. Email will be sent soon to ask for support. Hoping for 12 speakers and to offer 4 at each of the 3 sessions. Proposals are covering needs as well as fun topics. Keynote is about resiliency and more uplifting than regular keynotes. Janet will reach out to art teacher to see if she's willing to present for free? Proposal deadline has been extended.
 - Motion passed unanimously.

Personnel Report: Becky Stewart

- Annual reviews: If you haven't provided feedback for ED feedback, please do by next Tuesday.
- Personnel committee will meet on March 1st.
- Becky moved to approve the report, Leslie E seconded, no discussion. Motion passed unanimously.

Membership, Nominating and Governance: Janet Cody

- Nominations for NW & SW regional directors: both outside of Parents as Teachers and recommended by state partners. Both are familiar with PAT. NW Regional director: Travis Rickford MPA, Executive Director of LiveWell Northwest Kansas, SW Regional Director: Kimberly Peterson, ECSC, Arrowhead West-Infant Toddler Services.
- Janet moved to appoint Travis Rickford and Kimberly Peterson as regional directors through end of term and will be voted on for next term. Jenny seconded.
 - Discussion: They are filling a spot and it does not take up one of their terms.
 - Vote passed unanimously.
- Review board roles and responsibilities doc. Add comments. Will continue in March.
- There will be a full members meeting after the second day of conference at 1pm. Will post on website and send in member email.
- Board Intention statement: should be completed by everyone on the board
- Jenny made motion to accept report, Becky seconded. No discussion. Passed unanimously.

Meeting adjourned 2:14pm

Next Meeting: March 26th 12-2pm

Kicia Wagner 3/26/2021

