

**2020-2021 Bright Futures Program Service Provider Assurances**

The signature page signed by the Superintendent and the Program Coordinator certifies the applicant's agreement to the following sets of assurances.

***PLEASE READ COMPLETELY BEFORE SIGNING***

In order to participate in KPATA's Bright Future Program and receive reimbursement from KPATA the program will:

1. Provide a non-discriminatory program.
2. Implement the Parents as Teachers National Center, Inc.® affiliate model with fidelity.
3. Conduct weekly visits for the first three months of services and bi-monthly visits after that for 12 months of reimbursement. Medical or social service appointments (including Women, Infants, and Children (WIC) visits) may not replace home visits for the purpose of meeting the minimum monthly visit requirement.
4. Submit Monthly Performance Measures Reports to the KPATA Quality Implementation Director by the 5th of each month.
5. Submit Monthly Reimbursement Requests forms to the KPATA Quality Implementation Director- only reimbursements from the current reporting period will be approved
6. Obtain authorization from the parent(s) and/or legal caregiver(s) for all health and development procedures administered by the program, and maintain documentation of health and/or development services.
7. Complete the ASQ:3 and ASQ:SE-2 for each child within 90 days of enrollment, then at least annually thereafter. Refer a family to Infant Toddler Services within 7 days of completed screening if one score area reflects a need for referral.
8. Affiliates will complete OAE training annually for all parent educators working with Bright Futures Programs.
9. Contact KPATA's Quality Implementation Director and the family's Case Prevention Specialist if there is difficulty with contacting a family or a family has missed a visit, or if after 5 days the family elects not to participate.
10. Ensure that each Kansas PAT direct-service employee meets the qualifications set forth by KSDE for Fiscal year 2020-2021.
11. Provide coordination and network of resources with other early learning programs in the community including Part C Infant Toddler Early Intervention and other local home visiting programs to build on, and not duplicate, services for families with infants and toddlers.
12. Obtain a Kansas Individual Data on Students State Student Identifiers number (KIDS SSID) for each child participating in the Kansas PAT Program and participate in all required KSDE Data Collections, including entry in the KIDS Collection System. \*KIDS SSID's may be obtained through FSS or an ASGT Record to the KIDS Collection System.
13. Maintain records to provide such information and afford access to such records as KPATA finds necessary to carry out its duties and make these records available within 24 hours of request by KPATA.
14. If an affiliate is not available in referral areas KPATA may request an affiliate that has caseload capacity to serve other local areas.

**I attest that I have read KPATA's Bright Futures Program assurances and will comply with their provisions for the duration of the program period, and I understand that violation of these assurances will cause my program to be ineligible to participate in the Bright Future Program for the remainder of the program year.**

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Program Coordinator Printed Name

Program Coordinator Signature

Date

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Superintendent Printed Name

Superintendent Signature

Date