

February 21, 2020

KPATA Full Board Meeting Minutes

Present: Jacki Himpel, Michelle Kelly, Callie Peace, Kicia Wagner, Becky Stewart, Jennifer Bruns

Phone: Nis Wilbur, Brittany Denson, Suzy Green, Cammie, Pam May Braden

January Meeting Minutes (sent January 21st by Jacki)

Motion to approve as written made by Becky Stewart, Second by Jennifer Bruns

Minutes are approved

Treasurer's Report (Leslie sent to Jacki)

- UMB Bank statements dated 1/31/2020 indicated:
 - \$4,643.10 in the checking account
 - \$10,328.09 in the money market account
 - \$40,861.40 in our CD as of 10/31/2019
 - Capital Federal account used for Bright Futures: \$ 5,791.39
 - Kicia Wagner made motion to approve the Treasurer's report, Second by Cammie Braden. Treasurer's report approved

Executive Director's report

- Bright Futures: Outline in email that Jacki sent 2/21/2020
 - Can't be local match because it is state money now
 - Private Funding: support new PE in programs, PE would be housed in local affiliate because KPATA is not an affiliate. Seed money: Send someone to training and two months salary based on reimbursement rate \$11,000
 - In the future ask for SPOT and OAE for new PE
 - Funding through BFG would be able to continue to reimburse
 - Private seed money would not continue
 - Parent Educators should be hired knowing the parameters of being hired and the job ends when funding ends
 - Can pay to recruit if BFG, but not private funding
- Update on referrals: currently 7 completed referrals, 1 that has been retracted (already enrolled in Early Head Start)
- Advisory Committee-what should make up look like?
 - The grant committee has become the Families First advisory committee, and some became staff. Members: should ideally have someone tied to National Center (Nancy) and Child Care Aware, and perhaps Head Start representation?
 - Will have committee names and purpose available at conference for sign up
 - Board representation on each committee, all committee members would need to be in KPATA. Not all duties but perhaps committee and purpose ready for the conference
 - Supplemental Foundation Grants VOTE on future grants

- Committee met last week and asked for the board to give support and approval to submit applications, March 13th, 10-12 meeting
- KPATA is accountable to the grant, not the funder
- Motion was made by Michell Kelly to add people to advisory committee, including a member at large, rep from Head Start and Child Care Aware AND charge executive Director to write policy that includes grant submission—Michelle, Second by Jennifer Bruns, motion passed.
- Child Care Aware meeting 2/24 to work on budget
 - Consider offering training multiple times and multiple locations in the future
 - Might need our own YouTube channel
 - Bright Futures looking into videoing Motivational Interviewing
- Moving from Go To Meeting to New Vonage VOIP Amazon Chime Meeting format next month
- Meeting scheduled with NP Connect and with Greg Lam
 - Greg Lam on 2/28: for him to give a final stamp on all the final details on the bylaws and then back to the board to approve.
 - NonProfit connect: March 31st. Will share out opportunities to trainings
- Motion to accept Executive Director's report by Pam May, Second by Becky Stewart, Motion Passed

PayCor and Child Care Aware

- Discontinue services with Paycor and have Child Care Aware take over? Found out it is very complicated with IRS. CCA has said they will do ALL of KPATA's payroll.
- Becky Stewart made motion to discontinue services with Paycor with a 30 day notice and have Child Care Aware process all of KPATA's payroll, Second by Michelle Kelly, motion passed

Conference Update

- Michelle's update
 - Everyone just got a KPATA email: final date to register is next Tuesday
 - Social night Monday night at Chuy's ...must RSVP
 - Schedule is almost ready and will be sent on Monday with bios and descriptions
 - 8:30 registration begins, 9:45 am Child Abuse Training
 - Monday: water and cookies
 - Tuesday: light breakfast, coffee, water and iced tea all day, Grandma's box lunch and afternoon snack
 - Over at 4:30
 - Member's meeting at 4:45-6:45pm
 - Should make a larger profit than last year because we aren't paying for venue; already exceeded last year's registration
- Cammie: store update

- Ordered T-shirts, fleece jackets, hoodies and cardigans and tumblers. All pre ordered.
 - Some extra T-shirt and tumblers ordered
 - Showing 612.50 profit, doesn't cover S&H
 - Next year won't have to pay for setup
 - Ask Brandi to print KPATA store sign
 - Pam May and Kicia Wagner will help with pre orders Tuesday morning
 - Will need petty cash
 - Michelle Kelly made motion for Callie Peace to get \$100 for petty cash, Second by Becky Stewart, motion passed

PAT Day

- Speakers: Callie Peace, Jacki Himpel, Sen. Pettey and Melissa Rooker
- Talking Points-share the state APR: Callie will print and have ready to deliver with hand sanitizer
- No beverages/snacks
- Giving hand sanitizer for legislators and assistants with KPATA logo
- Budget is \$1000. Came in at \$525
- Suzy's assistant will make spreadsheet which shows when legislators may be in their office
- BlockFest: 11am-12pm in Rotunda
- Senate Resolution at 2pm: 30 year
- Governor will make a formal proclamation of 30 years of PAT in Kansas on February 28th, proclamation will be read in the house for resolution on PAT DAY

Kansas Public Schools Day

- February 26th
 - Education advocates
 - Becky Peters will have a table set up

Kansas Head Start Association Early Learning Day

- March 23rd, \$50 per table
- Email sent today. Anyone can go. Registration is free and includes lunch
- Michelle Kelly made motion for Callie Peace to host table, Second by Kicia Wagner, Motion passed

Plan Agenda for March 3rd Member's Meeting

- Member's meeting after conference: 445-?
- Committees:
 - Training/Education Opportunities
 - Finance and Audit Committee (Treasurer on committee)

- Membership committee
- Bright Futures Advisory Board
- KPATA State Conference Committee
- Advocacy Committee
- By-laws & Policy and Procedures committee
- Nominating Committee
- Callie will speak on how to utilize your membership and give executive director's report
- Suzy will update Strategic Plan

Kicia Wagner made motion to NOT have a March KPATA full board meeting, Second by Becky Stewart, motion passed

Cammie Braden made motion to adjourn the meeting, Second by Michelle Kelly, motion passed