

November 15, 2019

KPATA Board Meeting Minutes

Those present: Jacki Himpel, Lori Portelli, Callie Peace

Online/phone: Cammie Braden, Suzy Green, Leslie Ewy, Misty Piester, Tabitha Morris, Jennifer Bruns, Michelle Kelly, Leslie Sissel, Nis Wilbur, Pam May

Kansas Parents as Teachers State Leader Comments

-Nis shared that a pilot program with Early Head Start and Head Start is now available at the National level

-will be "curriculum partners" and will be using Foundational 1 and 2, must submit a Program Information Report (PIR) to PATNC, data will be transferred into Oliver, not considered a PAT affiliate.

Minutes of October Meeting

-Jacki requested that name misspellings were corrected for Greg Lam and Jacki Himpel.

-Motion made by Lori Portelli to approve the minutes and Misty Piester seconded. No discussion and motion passed

Reporting of email votes for the good of the record

-Michelle Kelly made a motion through email on 10/30/2019 to appoint Kicia Wagner to KPATA secretary to replace Nichole Fairley and a motion to appoint Jennifer Bruns as KPATA NE rep should Kicia move to secretary. Leslie Sissel seconded both motions. Motions passed.

President's Report and Welcoming of new board members

-Greg Lam

-Letter of agreement was attached to email from Jacki. There will be a discounted rate of \$250/hour for additional work but it will be approved by the board first.

-Callie, Becky Stewart, Cammie and Jacki were scheduled to meet on 11/11/19, but due to weather the meeting was moved to 11/20/2019.

-Callie has questions for attorney: Will he help with bylaws, policies, and employee benefits? Will he report any other suggestions if he has them?

-Board Source update

-check to Nonprofit Connect for \$125 for board development video series training

-training can be customized for us. \$250 for members, \$600 for multiple programs

-some trainings are free

-Callie Peace suggested looking for sponsorships if training isn't free

-Are travel expenses included? If so, is it Lawrence or Topeka? Can it be a webinar?

Executive Director Report

-Sunflower grant

- Callie is still connecting with region reps to schedule a date to come to a meeting. Will learn what each region is doing at the community level and Callie will share out.

-Jacki asked Callie about her providing advocacy training while at Regional meetings. Callie stated that regions don't need advocacy training and that the visit is to share each regions information.

- Jennifer Bruns questioned if edits would be done on the Sunflower Grant due to typos and grammatical errors. Callie reported that the grant was already submitted and awarded, but edits should be pointed out since she often copies and paste from one grant to another.
- Kansas State School Board Legislative Agenda
 - The first Every Educational Advocate Leader Meeting was held, provide where legislative priorities are
 - Meeting with Kansas Association of School Board in the last week of February, wants PAT involved.
 - Legislative calendar is out. They'll be back from break on PAT day, March 4th. Will send out dates off, possibly Monday and Tuesday before PAT day.
- Published articles for IBM with PATNC and Kansas Child: will share out when published
- Partnership with Aligned will highlight Kansas programs and cultivate rural opportunities
 - Early stages of conversation
 - funders are looking forward to investing in rural Kansas children, because they will one day be hiring those children

Development Director Report

- Becky Peter's November report was emailed to board.
 - The report included: logo update, Year-end giving, Newsletter, Partnership with Aligned, Sunflower grant, First Books grant and fundraising. See report for details.

Treasurers Report

- Callie, Jacki and Leslie S. met on 10/8/2019 to open account
- Balance as of statement on 10/31/2019
 - CD: \$40, 861.40
 - Money market (savings): \$20,253.41
 - Main account: \$26,918.26
- As of 11/15/2018 main account balance is \$21,987.24. Leslie questioned the board about the difference because she didn't have a record of money leaving the account.
 - three checks have been written for: Callie's conference fees, Nonprofit Connect and the logo update.
 - Leslie asked for communication when checks are written so she can update her records and report account balances at KPATA meetings.
 - Jacki will give Leslie login info for Paycor
 - Jacki paid Becky and Nichole, roughly \$3000. Childcare Aware will pay in the future

List of things the board would like to have in report

balances, expenses/deposits, profit/loss statement, updates on KPATA spreadsheet.

Family First Prevention Act Grant Committee Report

- Committee meeting minutes were emailed
- Becky Peters is working on assurances and DCF will have to approve
- Jacki asked if a referral for a family is made and there is no local PAT program, does the referral go back to DCF and to another Family First program?
- Jacki asked about the liability of the school district when their employee is serving a family in another district.
- Communication from Bright Futures will be with each program directly, not through regional directors

Conference Committee Report

-Michelle and Cammie update

-meeting next Wednesday, Nov 20th

-talking about same price as last year \$75 Non-KPATA and \$50 KPATA

-call for proposals sent out, deadline is Dec. 9th

-discussion of a preconference on Monday with Motivational Interviewing. No additional cost, unless a meal is needed.

-Child Abuse/Neglect will be covered again (keynote last year) and looking for closing speaker

-Nis will see if KSDE can provide any funding for the conference

PAT Day Report

-Able to keep date: March 4th

-Callie proposed that the event be more formal than in the past to celebrate the 30th Anniversary

-Cammie sent contact info to Becky Stewart for reservation

Next Meeting: December 19th

-email Jacki or Callie with agenda items/suggestions

Motion to adjourn made by Lori Portelli and seconded by Leslie