



Full Board Meeting - Minutes

March 4, 2014 – 1 pm-3pm

Members Present: Callie Benton, Hilary Koehn, Janet Newton, Joan Dunn, Robyn Elder, Tracie Suhler, Shona Sherraden, LaNell Keeler; Kevin Lunsford; Susan Damron on phone
Kevin Lunsford gave his proxy to Hilary Koehn at 1:20 pm.

Review Minutes of January 21st Meeting, minutes have been approved by e-mail vote and posted on website.

Treasurer's Report: Report attached. Shona moved, LaNell Seconded, that the report be approved as presented. Motion passed.
A request was made to find out if the Reconciliation Detail form could include the deposit detail as it now includes the expense detail. Also could the Name column be expanded (maybe landscape printing) so all of the name of the expense could be seen.

Sunflower Grant: this grant is for the research and writing of Mental Health training for professionals to build capacity for KPATA.

PAT Day: Kevin Lunsford, Registration 8:00, Block Fest 9:00, Speakers 8:40 am. At registration table need 3 people until 9:00 and then 1 person. See Flyer for details. Topeka PAT made PAT Kleenex Boxes for Legislators. Kevin bringing a PA system since the Capitol one didn't work last year. Kevin will MC the beginning of the speakers and introduces the speakers. We want comments from the participants on their meetings with the Legislators.

Suggestions for next year: need a page for participants to turn in about their visits. Have thank you notes available for the participants to take or send to the legislators they visited. Map of statehouse available at the table. Have the speakers in a room if one could be reserved.

State Conference: need to find a location. The Executive board is acting as the Conference committee. We are looking for a location. Manhattan has a new Conference Center. Hilton Garden Inn, KState Alumni Center. Nancy contacted Brandy Kirk and she is investigating free space in Manhattan.

Trainings:

- **PFS and Goal Setting:** Nancy and Callie will do this training for programs. One training is planned for Head Start of Shawnee Mission. Flyer is being sent to members.
- **ASQ:** None planned at this time

- **FSS through KSDE:** Janet is providing throughout Kansas. Several have been completed.
- **FSS through KPATA:** work with Janet Newton to provide a round table at the Coordinators meeting to let people share their ideas on the paper work.
- **Child Development:** KCCTO has an online training available for \$10 each. There are 2 trainings and they are 3 hours each.

KPATA swag sales: Hilary will check with her source on PAT T-Shirts.

KPATA award: Suggested we follow the PATNC awards. Tie awards to parent's donation to honor a parent educator. Parents or members nominate a parent educator for parent educator of the year. Local programs put the information on their web sites and in their newsletters. Then the person would link to KPATA. Put a list of donors in the honor of a parent educator or program on the website and face book. We will ask Lynne Owen to head up this project. Lynne offered to work with a committee to plan the 25th Anniversary of PAT in Kansas.

Fund Raising Campaign: Nancy will review the suggestion from PATNC that we join them in a mail in campaign and get more information from Maggie Proberts. We will also look into a Stroll a Thon for the state as a KPATA fund raiser.

PAT Wages and Benefits Survey: Nancy will work on a survey monkey with Christina about wages, benefits, from local programs to find out what is being paid to parent educators and coordinators. Also find out how their pay is based: para, hourly, teachers' pay scale, and administrator.

Vision video: This training will be offered at the State Conference. Nancy will also work with Mae Claxton, School for the Blind, to see if training could be videotaped this year.

Elections 2014: Terms that will expire: Robyn NE Rep.; LaNell NC; Mindy SW; Mellissa SE; Secretary in bylaws says if you are on the Ex. Board you come from the Governing Board if possible. Nominating Committee: Callie, Hilary, Joan

Hilary moved and Tracy seconded that the meeting be adjourned at 3:15 p.m.

Respectfully Submitted,
Nancy Keel
KPATA Executive Director