

KPATA – Full Board Meeting
January 26, 2018

Those present on the call were: Rita, Jacki, Joan, Michelle, Nicole, Pam, Tabitha, Kristen, Callie, Suzy, Misty, Cammie, Nis and Leslie.

Suzy called the meeting to order at 12:01 pm

We started off the meeting with our Executive Director's report along with input from Nis, as Callie and Nis will be leaving at 12:30 to attend a hearing at the Capitol in support of Dale Dennis. Callie confirmed that Grant requirements for P.A.T. come from KSDE and Nis. In regards to Common Measures questions that she has received; advocating for it will not be a requirement and we are already collecting a lot of data for PATNC, therefore there is no need to add to our reporting figures. She reported that there isn't any new legislation being proposed for this year as a joint effort with the Early Childhood Caucus led by Sen. Petty. Callie reminded everyone that the KS Children for Action Symposium is scheduled for next Wednesday; this is an opportunity for early childhood leaders throughout the state to get early childhood info to legislatures, as they will be invited to attend, also.

Nis shared that there would not be an early learning webinar in March and that the Grant application would potentially be released next week. It is very close to being completed. The State's plan with having the Grant come out in early February and due mid-April, would provide the timing for the Grant applications to be presented at the May Board meeting. We were informed that KSDE is not the sponsor of the upcoming Foundational 2 Training in Salina, but that Salina P.A.T. is actually sponsoring. She did visit with PATNC and the Foundational 1 training scheduled for Feb 5-9 will be held. ***THANK YOU NIS!!!! KSDE is also working to update the contract with Brooks Publishing with their online access of the ASQ, so P.A.T. can be included as part of kindergarten readiness. It was also shared that the State Home Visiting Leadership Group, led by Debbie Richardson is working to improve the statewide shortage of home visitors and those statistics by introducing some surveys and gathering feedback to work on improvements. Hopefully we will see those surveys soon and be able to provide our input. Lastly, KDHE and KSDE is working to create a new MOU to improve their services that in turn will help improve services offered through schools, specifically early childhood needs/childcare.

Callie and Nis left the meeting at 12:26

Suzy proposed that within two weeks following a Board meeting the minutes be emailed out and voted on via email. In the past, the minutes have been read at the next meeting, approved and then posted on the website. This new motion will provide a more efficient practice of informing our membership of current happenings and communication. Pam moved that the minutes be emailed to the full

board within two weeks of a meeting, voted on and if approved, be posted to the website. Rita seconded the motion. Motion passed.

Leslie read the minutes from our meeting of 10-5-17. She noted a typo in the 5th paragraph with the fourth sentence that read. *She spent approximately 150 years last year.* Leslie will correct that to read, *She spent approximately 150 hours last year.* Rita moved that the minutes be approved with mentioned correction. Cammie seconded the motion and the motion passed.

Rita shared her Treasurer's Report. She reported back to us on the \$30 charge that she was going to look into. When our balance had dropped below a certain dollar amount, we were charged the \$30. Due to our 501c3 status we should not receive that charge and the issue has been corrected. In regards to the CD she is working to get herself and Callie listed as managers on the account and remove Nancy Keel. She reported out that the bank has indicated that the CD does not mature for another year. Our PayPal account has a balance of \$1857.29 and the checking has \$9163.77, resulting from deposits from memberships.

Discussion was had on the asset of \$135.99 on the balance sheet. Jacki moved that we remove the \$135.99 asset of a hard drive, because of its age and loss of value. Nicole seconded the motion and it passed.

Jacki is working with Bonfire on a new t-shirt design and is looking for input from board members. She will check into the price for a front and back design. Our total t-shirt profits this year are \$4312.39

Suzy brought it to our attention that Christina has recently purchased a laptop that she uses 80% of the time for KPATA. Christina is seeking some reimbursement and would like for KPATA to pay the \$2 monthly fee for an application that she uses for KPATA purposes.

Rita made a motion that KPATA reimburse Christina \$200 for the purchase of her laptop and pay her \$2 monthly fee for a total of \$24 a year. Jacki seconded the motion and the motion passed.

Pam made a motion, seconded by Nicole to approve the Treasurer's Report. Motion passed.

Cammie – P.A.T. Day at the Capitol

Cammie shared a copy of her Save the Date flyer. It was agreed upon to limit the number of speakers, start them at 8:30 in order to allow plenty of time for everyone to visit personally with their senators and legislators. Nicole is willing to provide the staff to set up and conduct a Blockfest event and Suzy will bring the blocks. Cammie is looking into getting coffee mugs for as little as \$300, as our gift to hand out. It was also agreed upon that we would just provide coffee in the morning and

forego getting bagels or muffins. Cammie will work with Callie to provide a sample of items and order forms for the E-Commerce merchandise so programs can order that day.

Our next full board meeting will be held on Tuesday, March 6th at 3pm in Topeka at one of Topeka's P.A.T. locations at 2331 SW Topeka Blvd. The entrance is on the west side of the building and is the Quentin Heights Education Building.

Suzy emailed out copies of the proposal for Strategic planning. With encouragement from the board she will definitely follow up on the references that were provided.

Suzy also shared a long list of board members that are up for election this fall and that a Nomination and Election committee needs to be formed. She noted that bi-laws indicate that someone can run for 2 consecutive terms. Pam shared that she will discuss this at her regional meeting on Monday.

Meeting adjourned at 1:27pm.

Respectfully submitted,

Leslie Sissel
KPATA Secretary

These minutes were approved via email by the Full Board on February 14, 2018